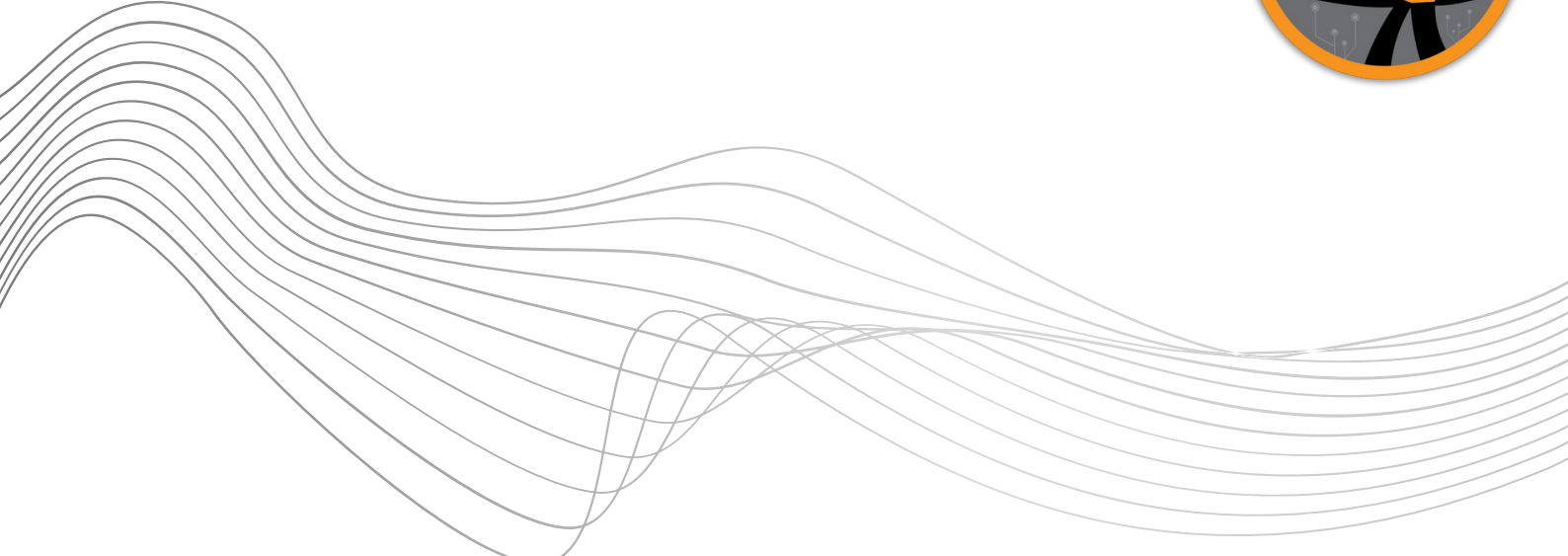


CHECK LIST

1. Settings					
2. Club master					
3. Branch master					
4. Fee Group master					
5. Student centre/school					
6. Training time/ schedule					
7. Student master					
8. Instructor type					
9. Instructor master					
10. Instructor training time					
11. Admin					
12. Manage user					
13. User roles					
14. Grade master					
15. Fee master					
16. Registration fee					
17. Monthly fee					
18. Link registration					
19. Approve at dashboard					
20. Log in mobile apps					
21. Check details in mobile app					
22. Payment online& receipt					
23. Transaction					
24. Collect payment by month					
25. Report & print QR					
26. Attendance- manual					
27. Reports					
28. Students report					
29. Attendance report					
30. Finance					
31. Outstanding report					

A series of thin, light gray wavy lines that flow across the upper half of the page, creating a sense of movement and modernity.

Trainer manual

D-CLIX WEBSITE

REGISTRATION CONFIGURATION

A complex, low-poly geometric pattern in the bottom left corner, composed of numerous overlapping rectangular and triangular shapes in various shades of gray, creating a 3D architectural effect.



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Support and Feedback

For support, contact our customer service at wecare@raigtech.com or visit our website at www.d-clix.com

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Settings

- 01 Club master
- 02 Branch master
- 03 Fee Group master
- 04 Student centre/school
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- 06 Student master
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Admin

- 10 Manage user
- 11 User roles
- 12 Grade master

Fee master

- 13 Registration fee
- 14 Monthly fee
- 15 Link registration
- 16 Approve at dashboard
- 17 Log in mobile apps
- 18 Check details in mobile app
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Transaction

- 20 Collect payment by month
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Reports

- 23 Students report
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Finance

- 25 Outstanding report

MARTIAL ARTS CLUB SYSTEM (D-Clix)

"Your club details at your fingertips anytime anywhere"

 D-Clix Club Management System

[Home](#) [About](#) [Pricing](#) [Online Courses](#) [D-Clix Community](#)

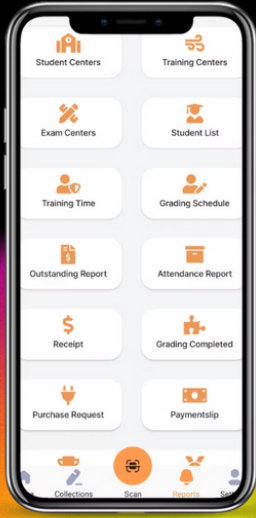
[System Login](#)  [Login](#) 

Grow revenue and streamline your club with D-Clix club management system

Your club details at your fingertips manage it anytime anywhere

Key Benefits That Helps Manage Your Club:

- Streamlined Operations and Cost Efficiency
- Enhanced Member Experience
- Data Management and Insights
- Scalability, Security, and Customization



Ready to switch to the **market leading** club management system?

Your Club, Elevated with D-Clix

Take your club to the next level with technology designed to simplify operations and drive growth. Whether you manage a martial arts club, fitness center, or sports club, D-Clix empowers you to focus on what matters most—delivering exceptional value to your members and growing your business.

Ready to Elevate Your Business?

Contact us today to schedule a demo and discover how D-Clix can revolutionize your club management!

[Join Our Community](#)

Fill in your details and let our expert reach you.

Name *

Phone Number *

Email *

Club Name *

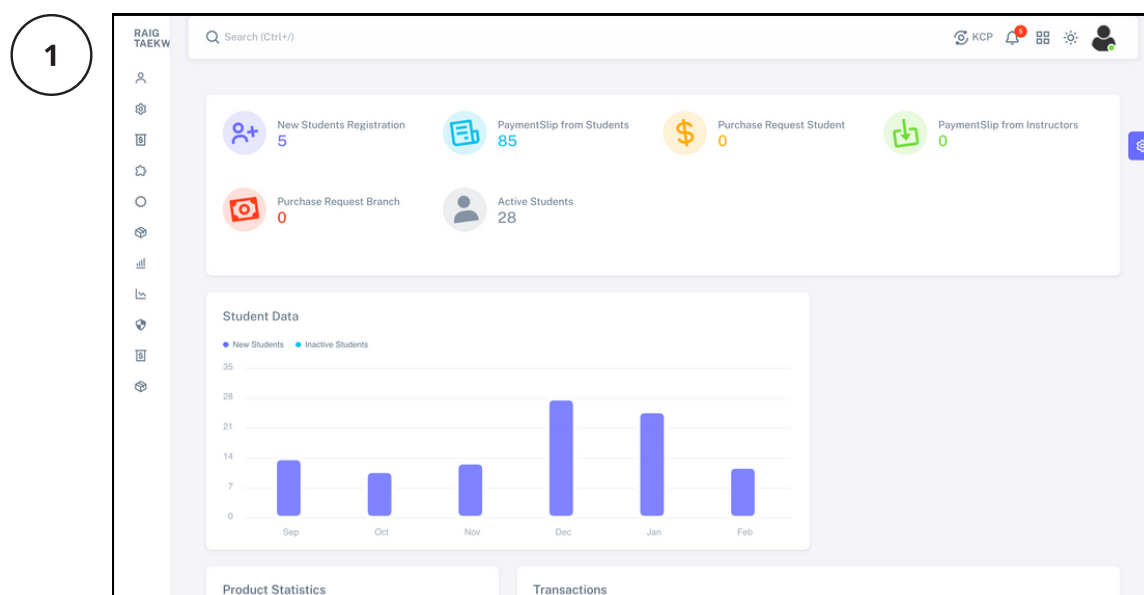
[Submit](#)

REGISTRATION CONFIGURATION/ PENETAPAN PENDAFTARAN

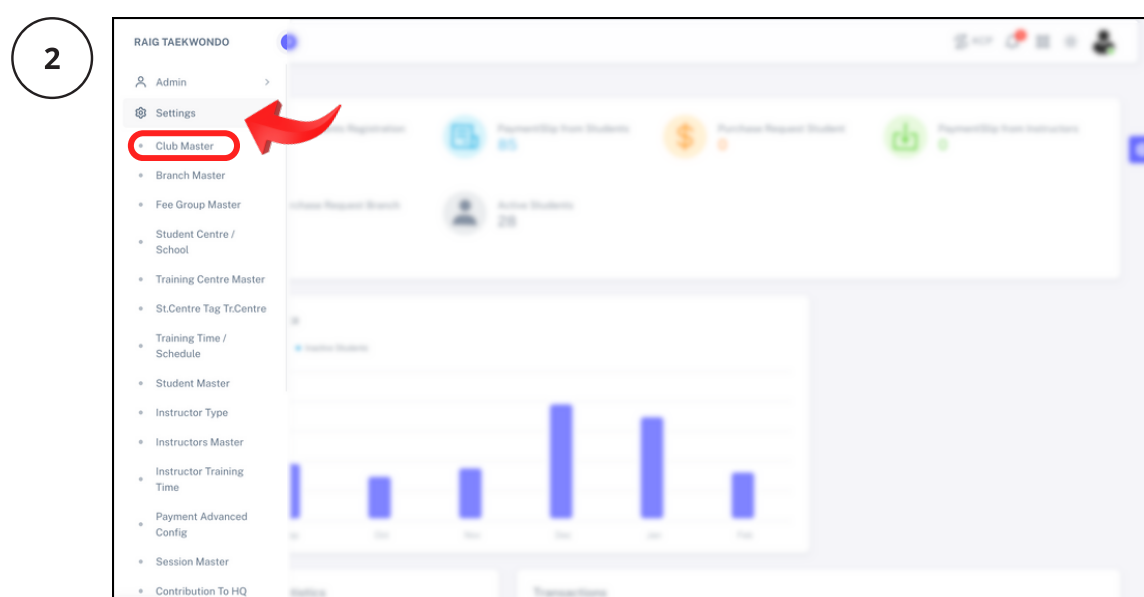
Club Master

The "Club Master" module is designed to allow administrators to create and manage the details of various clubs within the system. This feature is crucial for organizing and centralizing club-related information effectively.

Modul "Club Master" direka untuk membolehkan pentadbir mencipta dan mengurus maklumat pelbagai kelab dalam sistem. Ciri ini penting untuk mengatur dan memusatkan maklumat berkaitan kelab dengan berkesan.



Once you log in to your account, you'll be taken to the dashboard.
Sebaik sahaja anda log masuk ke akaun anda, anda akan dibawa ke papan pemuka.



On the homepage, look for the "SETTINGS" feature button at the left side of the page. A dropdown list will appear, showing options for the "Club Master".
Di laman utama, cari butang "SETTINGS" di bahagian kiri halaman. Senarai lungsur akan muncul, memaparkan pilihan untuk "Club Master".

REGISTRATION CONFIGURATION/ PENETAPAN PENDAFTARAN

Club Master

3

The screenshot shows the 'Club Master' configuration page in the RAIG TAEKWONDO system. The left sidebar contains a menu with options like 'Admin', 'Settings', 'Club Master', 'Branch Master', 'Fee Group Master', 'Student Centre / School', 'Training Centre Master', 'St.Centre Tag Tr.Centre', 'Training Time / Schedule', 'Student Master', 'Instructor Type', 'Instructors Master', 'Instructor Training Time', 'Payment Advanced Config', 'Session Master', 'Contribution To HQ', 'Contribution To Branch', 'WhatsAppTemplate', and 'Contribution To School'. The main content area is titled 'Home / Club Details' and contains the following sections:

- Club Details:** Fields for Club Code (RTT), Club Name (RAIG TAEKWONDO), Head Instructor Name (Master Hafiz Latif), Address Line1 (650, Block A, Lobby C), State (Selangor), Country (Malaysia), Tel No (03-78041412), and Address Line2 (Jalan SS 7/19, 47301 Petaling Jaya).
- Club's Bank Account Details for Reimbursement for Online (FPX) Payment:** Fields for Bank Name, Bank Branch, Bank Acct No, and Bank Account Holder Name.
- FPX Collection Amount Pay To (Reimbursement):** A dropdown menu set to 'Pay to All Branch Account'.
- PAYMENT CONTRIBUTION:** Checkboxes for 'Enable Branch Contribution to HQ', 'Enable Contribution to Branch', and 'Enable Contribution to Association'. A dropdown for 'Weekly Contribution Generation Day (Branch to HQ)' is set to 'select day'.

4

The screenshot shows the bottom section of the 'Club Master' configuration page. It includes the following sections:

- CLUB LOGO:** Fields for 'Choose file' and 'No file chosen'.
- Student Registration Form T&C:** A text area containing a disclaimer in Indonesian.
- Student Grading Form T&C:** A text area containing a disclaimer in Indonesian.
- Tournament Form T&C:** A text area containing a disclaimer in Indonesian.
- Save Button:** A green button with a red arrow pointing to it.

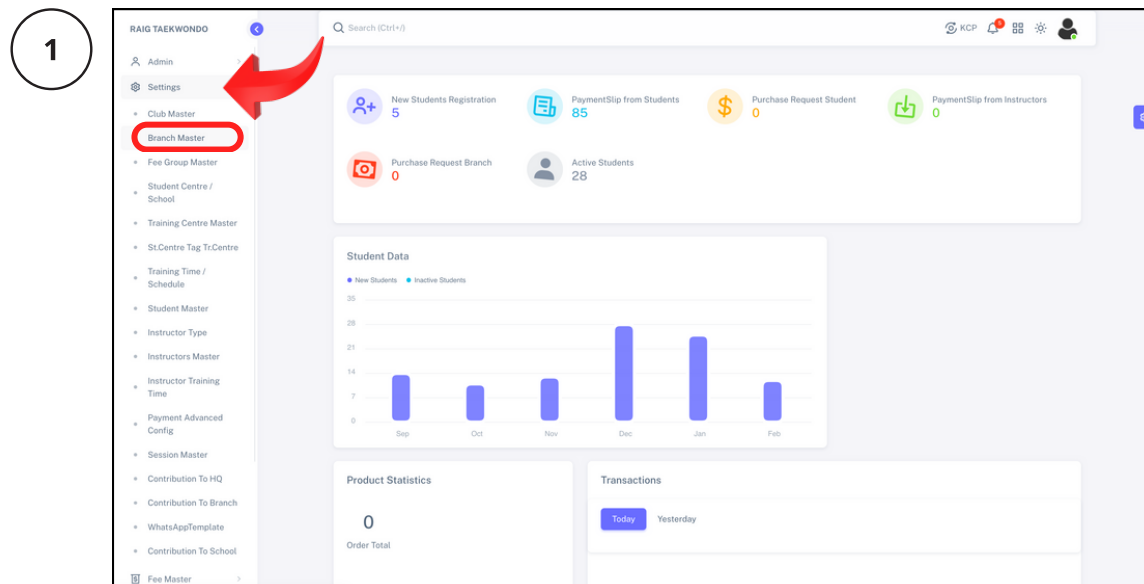
Go to the Club Master and fill in the required details in the form, such as the club's name, address, contact information, and any additional notes or attributes. Click "Save" to store the information.

Pergi ke Club Master dan isikan butiran yang diperlukan dalam borang seperti nama kelab, alamat, maklumat hubungan, dan nota atau atribut tambahan. Klik "Save" untuk menyimpan maklumat tersebut.

Branch Master

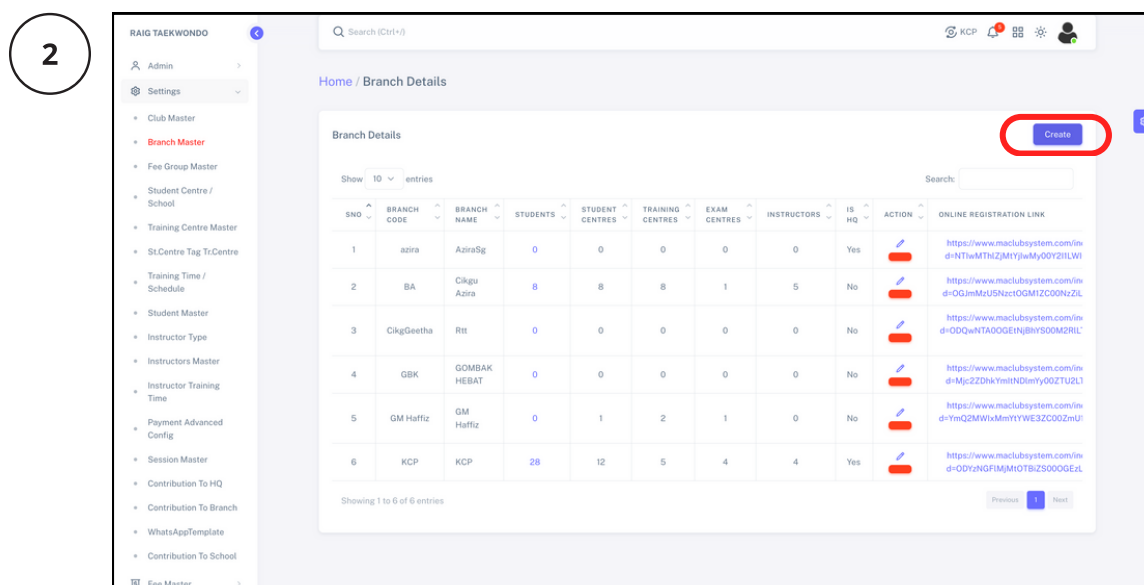
The "Branch Master" feature enables administrators to define and manage the branches of a club. This helps in tracking operations, resources, and memberships specific to each branch.

Ciri "Branch Master" membolehkan pentadbir untuk mentakrif dan mengurus cawangan kelab. Ini membantu menjejaki operasi, sumber, dan keahlian khusus bagi setiap cawangan.



On the homepage, look for the "SETTINGS" feature button at the left side of the page. A dropdown list will appear, showing options for the "Branch Master".

Di laman utama, cari butang "SETTINGS" di bahagian kiri halaman. Senarai lungsur akan muncul, memaparkan pilihan untuk "Branch Master".



Go to the Branch Master feature and click the "Create" button to add new entries. Pergi ke Branch Master dan klik butang "Create" untuk menambah entri baharu.

Branch Master

3

RAIG TAEKWONDO

Search (Ctrl+F)

Home / Branch Details

Branch Details

Enable HQ
☐ Enable HQ option to monitor all the branches and transaction details

BRANCH DETAILS

Branch Code
 Branch Name
 Address Line1
 Address Line2
 Address Line3
 Address Line4
 Person Incharge
 Branch Unique Id
 Email
 Mobile No.
 FaxNo
 (To appear in the online form and whatsapp notification)

BRANCH'S BANK ACCOUNT DETAILS

Bank Name
 Bank Acct No
 Bank Branch
 Bank Account Holder Name

4

RAIG TAEKWONDO

Search (Ctrl+F)

TAG CENTRES

Auto Tag Centres (Student Centre => Training Centre => Exam Centre)

☐ Auto tag Student Centre/School with All Training Centre
 (To tag training center in student master)

☐ Auto tag Training centre with All Exam Centre
 (To tag exam center in student master)

ONLINE REGISTRATION FORM:

☐ Hide training centre name list in online registration form
☐ Hide training time list in online registration form
☐ Hide isOld student tickbox option in online registration form
☐ Allow installment payment for material request via online registration form

GRADING PAYMENT

☐ Unable to pay Grading fee, if other outstanding found

PAYMENT CONTRIBUTION

☐ Enable Contribution payment to HQ
☐ Enable Contribution payment to School

Enable WhatsApp / Email Notification (One way)

☐ 1. Notification for Online Student Registration Submission (To Student / Instructor)
☐ 2. EMAIL Notification When Gen. New Invoice (Grading Fee / Material / Renewal Fee)
☐ 3. Notification When Payment Slip Upload
☐ 4. Notification When Approve/Reject Payment Slip
☐ 5. Notification When Update Manual Payment
☐ 6. EMAIL Notification Grading Schedule On the Reminder Date
☐ 7. Notification When Purchase Request Submit
☐ 8. Notification When Purchase Request Approve/Reject
☐ 9. EMAIL Notification On Outstanding Summary End of the Month
☐ 10. EMAIL Attendance Summary every End of the Month
☐ 11. EMAIL Auto Notification on No of class consecutive absent
☐ 12. EMAIL Student Activities / Reports
☐ 13. EMAIL Auto Notification on Exam schedule change and Grading result update
☐ 14. EMAIL Auto Notification on Upcoming Tournament Details

Date of every month to send Monthly Outstanding Summary:
 0

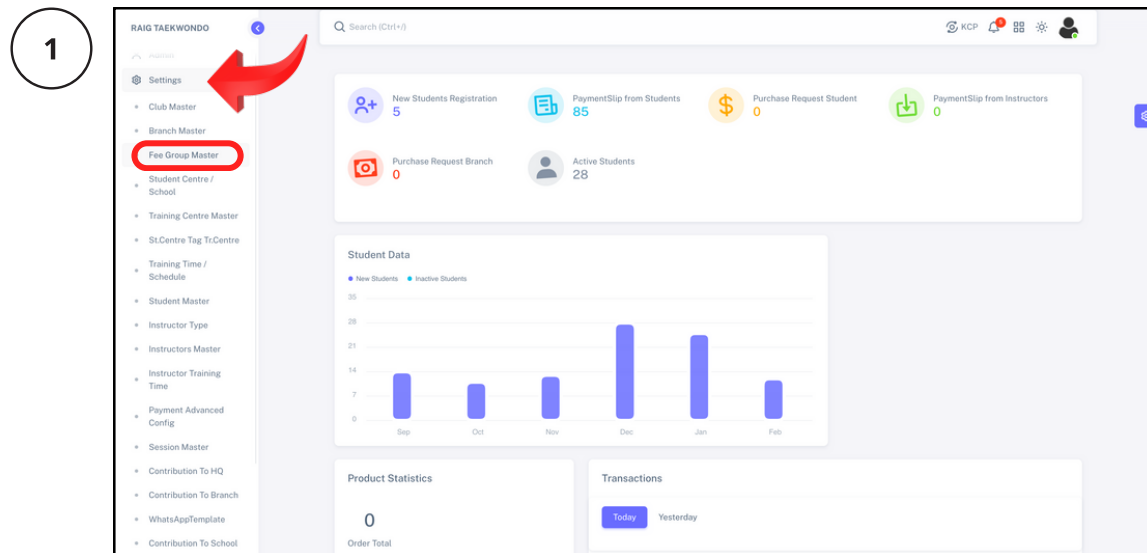
Save **Cancel**

Fill in the information in the form according to your group requirements and click "Save."
 Isikan maklumat dalam borang mengikut keperluan kumpulan anda dan klik "Save".

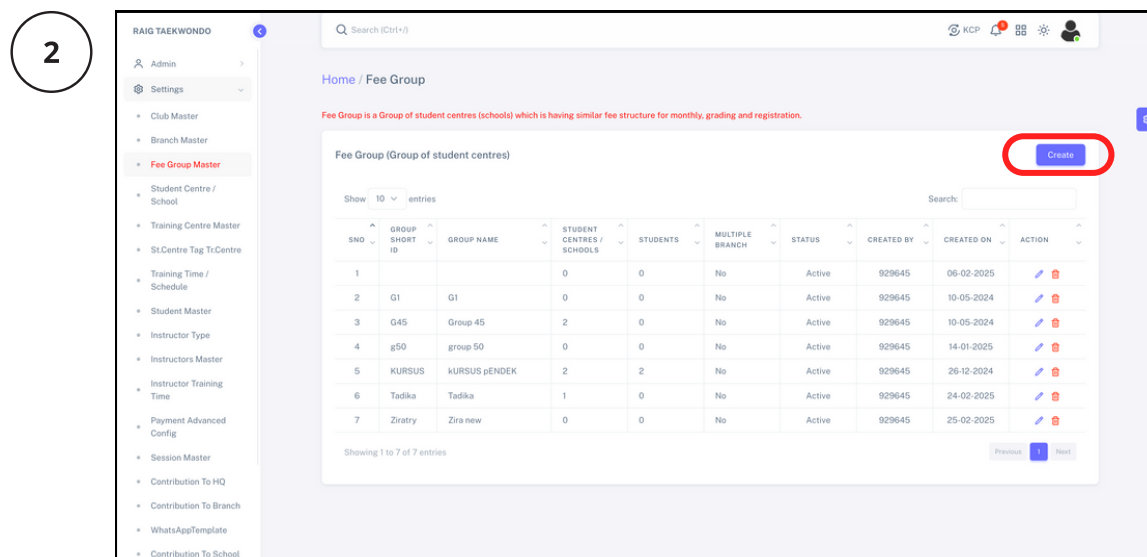
Fee Group Master

The Fee Group Master is a module or feature in the system that allows administrators to define and manage fee categories based on student types, training programs, or other relevant groupings.

Fee Group Master adalah modul atau ciri dalam sistem yang membolehkan pentadbir untuk mentakrifkan dan mengurus kategori yuran berdasarkan jenis pelajar, program latihan, atau pengelompokan berkaitan yang lain.



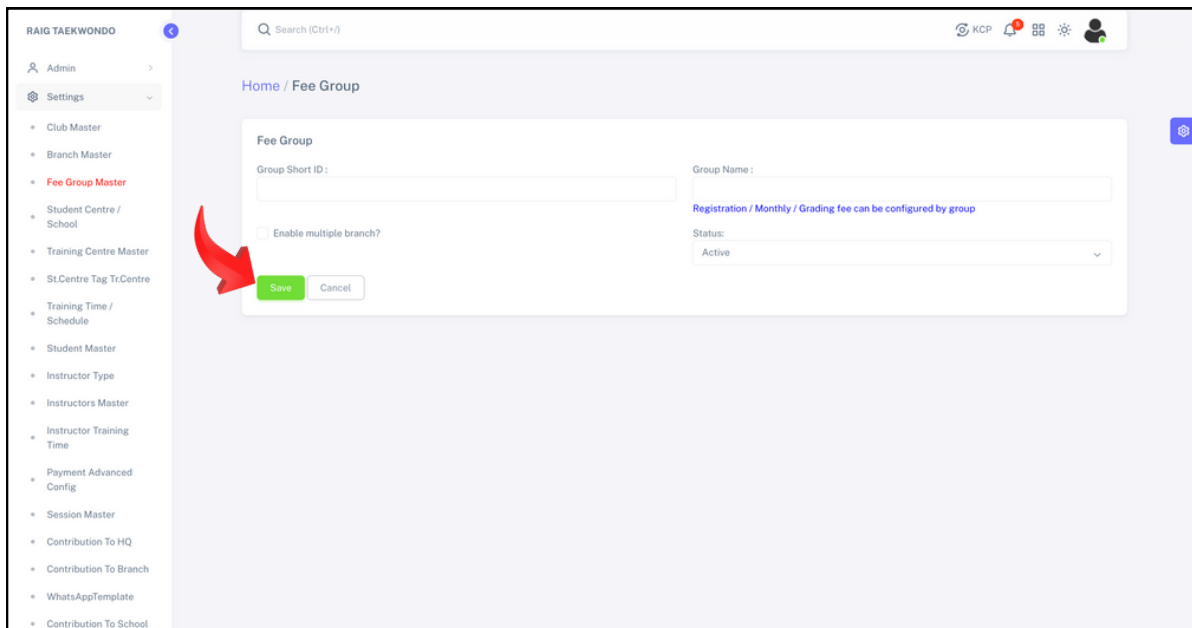
On the homepage, look for the "SETTINGS" feature button at the left side of the page. A dropdown list will appear, showing options for the "Fee Group Master" and "Session Master." Di laman utama, cari butang "SETTINGS" di bahagian kiri halaman. Senarai lungsur akan muncul, memaparkan pilihan untuk "Fee Group Master" dan "Session Master".



Go to the Fee Group Master feature and click the "Create" button to add new entries. Pergi ke Fee Group Master dan klik butang "Create" untuk menambah entri baharu.

Fee Group Master

3



The screenshot shows the 'RAIG TAEKWONDO' application interface. On the left is a sidebar menu with options like 'Admin', 'Settings', 'Club Master', 'Branch Master', 'Fee Group Master' (highlighted in red), 'Student Centre / School', 'Training Centre Master', 'St.Centre Tag Tr.Centre', 'Training Time / Schedule', 'Student Master', 'Instructor Type', 'Instructors Master', 'Instructor Training Time', 'Payment Advanced Config', 'Session Master', 'Contribution To HQ', 'Contribution To Branch', 'WhatsAppTemplate', and 'Contribution To School'. The main area is titled 'Home / Fee Group' and contains a 'Fee Group' form. The form has two input fields: 'Group Short ID' and 'Group Name'. Below 'Group Short ID' is a checkbox labeled 'Enable multiple branch?'. To the right of these fields is a dropdown menu for 'Status' with 'Active' selected. A blue link below the 'Group Name' field reads 'Registration / Monthly / Grading fee can be configured by group'. At the bottom of the form are 'Save' and 'Cancel' buttons. A red arrow points to the 'Save' button.

Fill in the information in the form according to your group requirements and click "Save."
Isikan maklumat dalam borang mengikut keperluan kumpulan anda dan klik "Save".

Student Centre / School

In the D-Clix system, the Student Centre/School feature is used to manage student enrollment, training centers, and associated institutions. It allows administrators to organize student records, assign them to specific centers or schools, and track their progress efficiently within the system.

Student Centre/School digunakan untuk mengurus pendaftaran pelajar, pusat latihan, dan institusi berkaitan. Ia membolehkan pentadbir menyusun rekod pelajar, menetapkan mereka ke pusat atau sekolah tertentu, serta menjejak kemajuan mereka dengan lebih teratur dalam sistem.

1

RAIG TAEKWONDO

Search (Ctrl+F)

KCP

Admin

Settings

- Club Master
- Branch Master
- Fee Group Master
- Student Centre / School**
- Training Centre Master
- St.Centre Tag Tr.Centre
- Training Time / Schedule
- Student Master
- Instructor Type
- Instructors Master
- Instructor Training Time
- Payment Advanced Config
- Session Master
- Contribution To HQ
- Contribution To Branch
- WhatsAppTemplate
- Contribution To School
- Fee Master

Home / Student Center Master

Student Centre Particulars (Kindergarten / School / College/ Gym / Private centres / Others) **The place where the students are coming from.**

Student Center Master

Show 10 entries

Search:

SNO	SHORT ID	CENTRE / SCHOOL NAME	FEE GROUP	ADDRESS	EMAIL	STUDENTS	TRAINING CENTRE ASSIGNED STUDENTS	NO OF SCHEDULE/CLASSES	EXAM CENTRES	ADVANCED TRAINING STUDENTS	ACT
1						0	0	0	0	0	
2	KGNS	Kelab Golf Negara Subang	Group50			13	13	13	13	2	
3	KBC	Kelana Business Centre	Group50			12	12	12	12	0	
4	kurmanah	KURSUS ASAS MEMANAH TRADISIONAL RAWAJA	KURSUS			2	2	2	2	0	
5	biomeka	KURSUS BIOMEKANIK MEMANAH	KURSUS			0	0	0	0	0	
6	MTKJ	Masjid Tengku Kelana Jaya	Group50			0	0	0	0	0	
7	Mos	Mercanille	G45			0	0	0	0	0	

Go to the Student Centre/School feature and click the "Create" button to add new entries. Pergi ke Student Centre/School dan klik butang "Create" untuk menambah entri baharu.

2

RAIG TAEKWONDO

Search (Ctrl+F)

KCP

Admin

Settings

- Club Master
- Branch Master
- Fee Group Master
- Student Centre / School**
- Training Centre Master
- St.Centre Tag Tr.Centre
- Training Time / Schedule
- Student Master
- Instructor Type
- Instructors Master
- Instructor Training Time
- Payment Advanced Config
- Session Master
- Contribution To HQ
- Contribution To Branch
- WhatsAppTemplate
- Contribution To School
- Fee Master

Home / Student Center / School Master

Student Centre Particulars (Kindergarten / School / College/ Gym / Private centres / Others)

Fee Group: --Select--

Centre Short ID:

Centre/School Name:

Address1:

Address2:

Address3:

State: --Select--

City: --Select--

PostCode:

FaxNo:

Email:

☐ Create Training Centre (Tick if training at this same place)

☐ Create Exam Centre (Tick if grading at this same place)

Save Cancel

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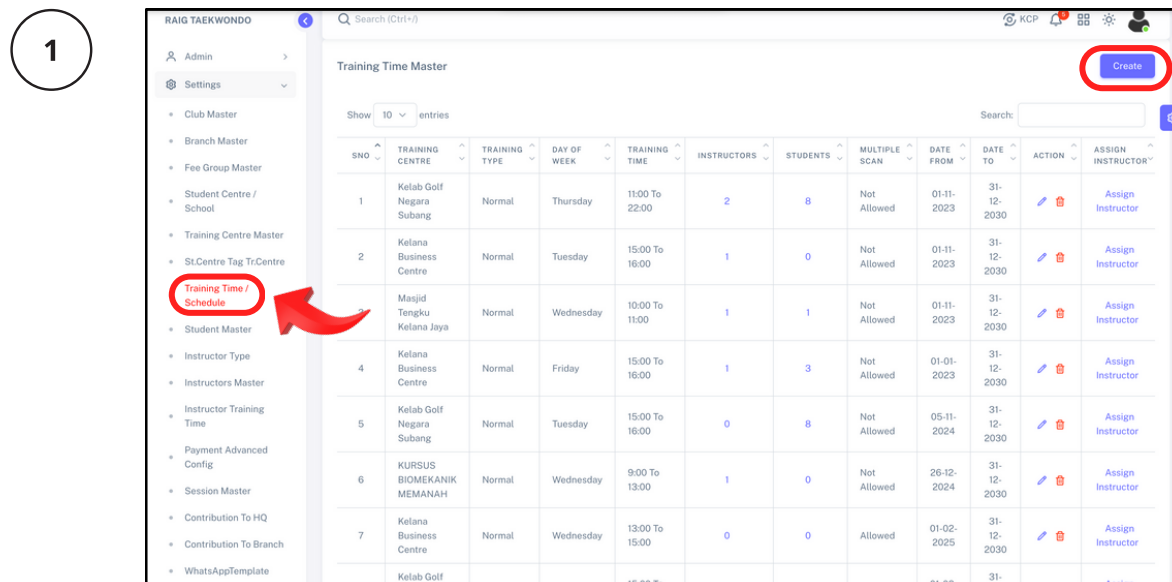
Fill in the information in the form according to your student centre particulars requirements and click "Save."

Isikan maklumat dalam borang berkaitan dengan Student centre anda dan klik "Save".

Training time/ Schedule

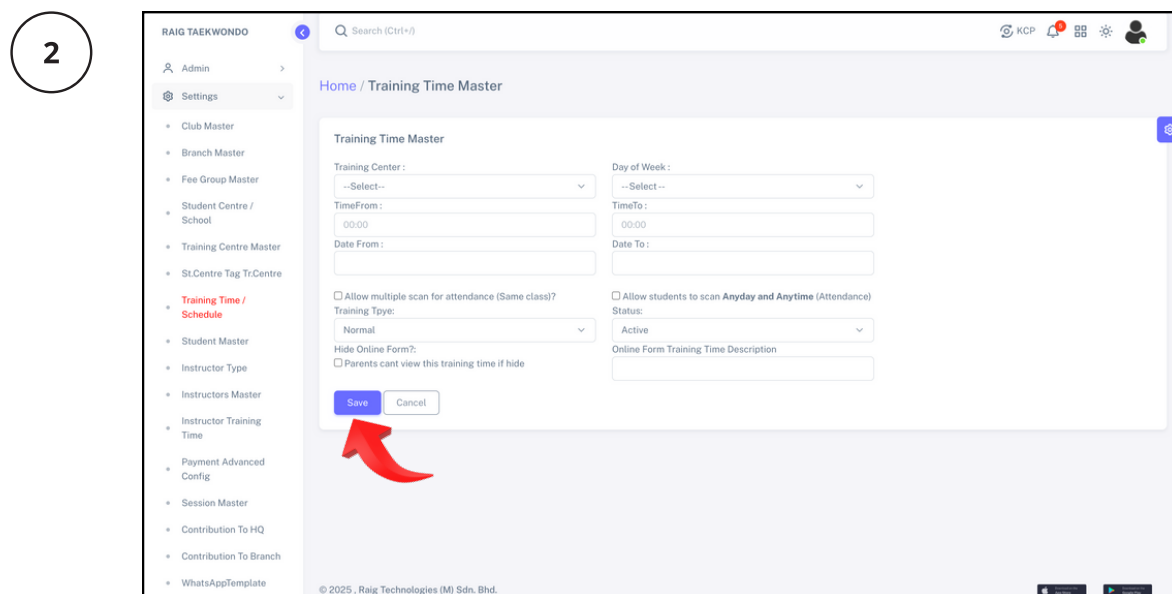
Training time or schedule refers to the class schedule or training sessions set by the club or instructor, which students are required to follow.

Training time or schedule merujuk kepada jadual kelas atau sesi latihan yang ditetapkan oleh kelab atau jurulatih, dan perlu diikuti oleh pelajar.



Under the SETTINGS feature, click on Training Time/ Schedule and then click "Create" to add new entries.

Di bawah SETTINGS, klik pada Training time or schedule dan kemudian klik "Cipta" untuk menambah entri baharu.



Fill in the information in the form according to your training schedule and details, then click "Save."

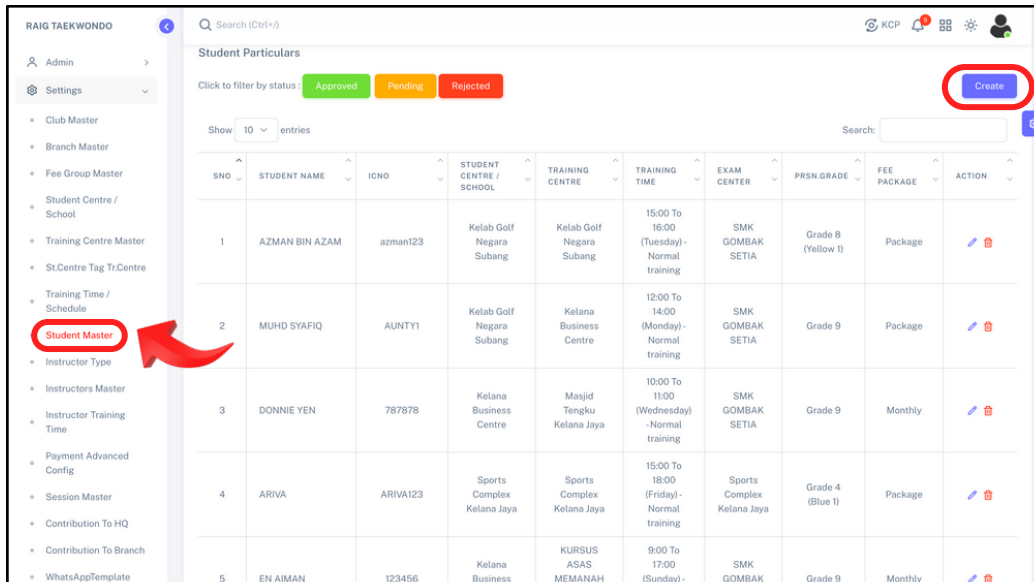
Isi maklumat dalam borang mengikut Training time or schedule anda, kemudian klik "Simpan."

Student Master

In Student Master, a list of active and inactive students who are still in the club is maintained. (A database for storing student information and registration records.)

Student Master, senarai pelajar aktif dan tidak aktif yang masih berada dalam kelab disimpan. (Database untuk menyimpan maklumat dan rekod pendaftaran pelajar.)

1

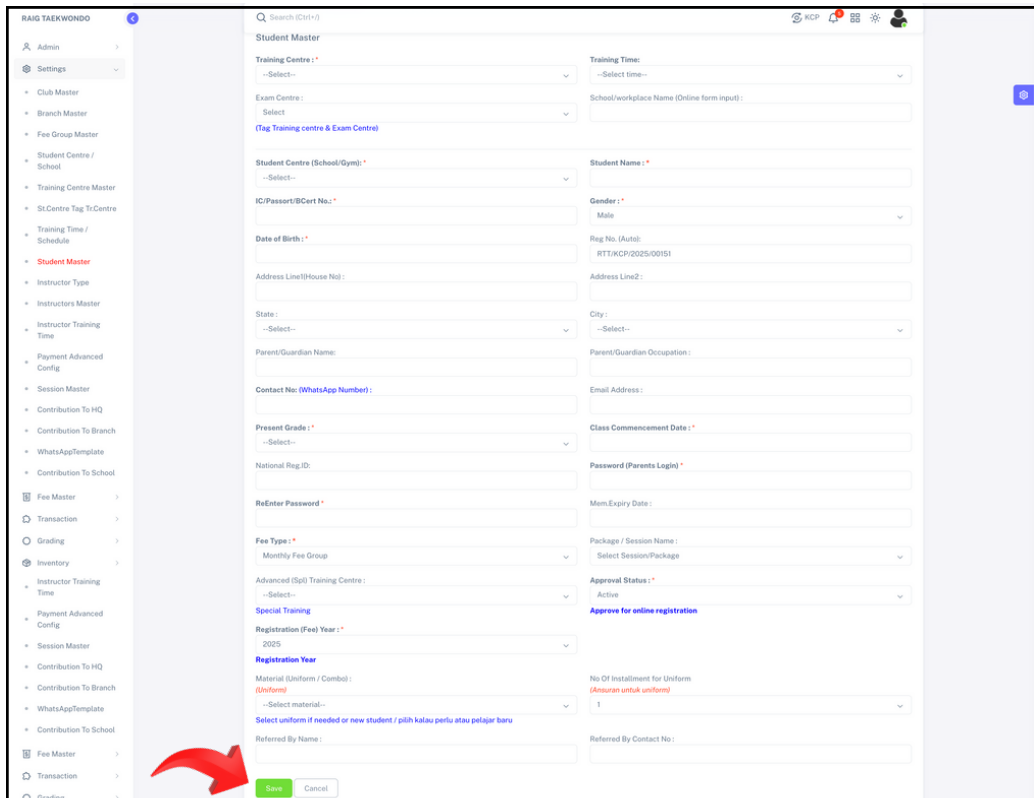


SNO	STUDENT NAME	ICNO	STUDENT CENTRE / SCHOOL	TRAINING CENTRE	TRAINING TIME	EXAM CENTER	PRSN.GRADE	FEE PACKAGE	ACTION
1	AZMAN BIN AZAM	azman123	Kelab Golf Negara Subang	Kelab Golf Negara Subang	15:00 To 16:00 (Tuesday) - Normal training	SMK GOMBAK SETIA	Grade 8 (Yellow 1)	Package	 
2	MUHD SYAFIQ	AUNTY1	Kelab Golf Negara Subang	Kelana Business Centre	12:00 To 14:00 (Monday) - Normal training	SMK GOMBAK SETIA	Grade 9	Package	 
3	DONNIE YEN	787878	Kelana Business Centre	Masjid Tengku Kelana Jaya	10:00 To 11:00 (Wednesday) - Normal training	SMK GOMBAK SETIA	Grade 9	Monthly	 
4	ARIVA	ARIVA123	Sports Complex Kelana Jaya	Sports Complex Kelana Jaya	15:00 To 18:00 (Friday) - Normal training	Sports Complex Kelana Jaya	Grade 4 (Blue 1)	Package	 
5	EN AIMA	123456	Kelana Business	KURSUS ASAS MEMANAH	9:00 To 17:00 (Sunday) -	SMK GOMBAK	Grade 9	Monthly	 

Under the SETTINGS feature, click on Student master and then click "Create" to add new entries.

Di bawah SETTINGS, klik pada Student master dan kemudian klik "Cipta" untuk menambah entri baharu.

2



Student Master

Training Centre : *
--Select--

Exam Centre :
Select

(Tag Training centre & Exam Centre)

Student Centre (School/Gym) : *
--Select--

Student Name : *

IC/Passport/ID Card No. : *

Gender : *

Date of Birth : *

Reg No. (Auto):
RTT/KCP/2025/00151

Address Line1/House No1 :

Address Line2 :

State :
--Select--

City :
--Select--

Parent/Guardian Name :

Parent/Guardian Occupation :

Contact No. (WhatsApp Number) :

Email Address :

Present Grade : *

Class Commencement Date : *

National Reg.ID :

Password (Parents Login) *

ReEnter Password *

Mem.Expiry Date :

Fee Type : *

Monthly Fee Group

Package / Session Name :
Select Session/Package

Advanced (Sp) Training Centre :
--Select--

Approval Status : *

Active

Special Training

Approve for online registration

Registration Year

2025

Material (Uniform / Combo) :
(Uniform)

No Of Instalment for Uniform
(Amuran untuk uniform)

1

Select uniform if needed or new student / pilih kalau perlu atau pelajar baru

Referred By Name :

Referred By Contact No :

Save Cancel

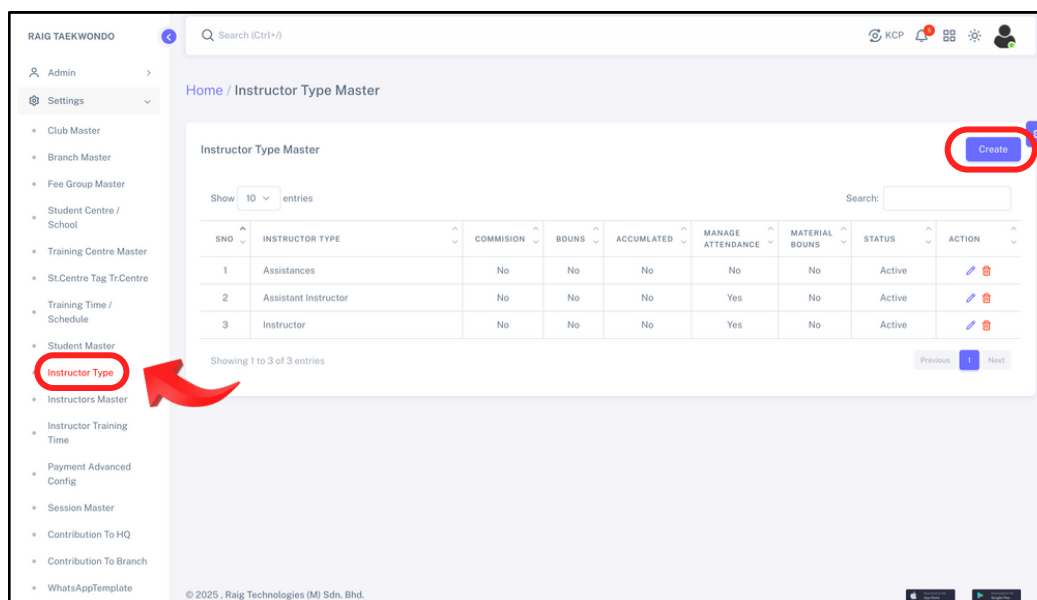
Fill in the information in the form according to your student master list and details, then click "Save."

Isi maklumat dalam borang mengikut Student master anda, kemudian klik "Simpan."

Instructor Type

Instructor type" refers to the category or role of an instructor, such as head instructor, assistant instructor, or trainee instructor, based on their responsibilities and qualifications. Instructor type merujuk kepada kategori atau peranan seorang jurulatih, seperti ketua jurulatih, jurulatih pembantu, atau jurulatih pelatih, berdasarkan tanggungjawab dan kelayakan mereka.

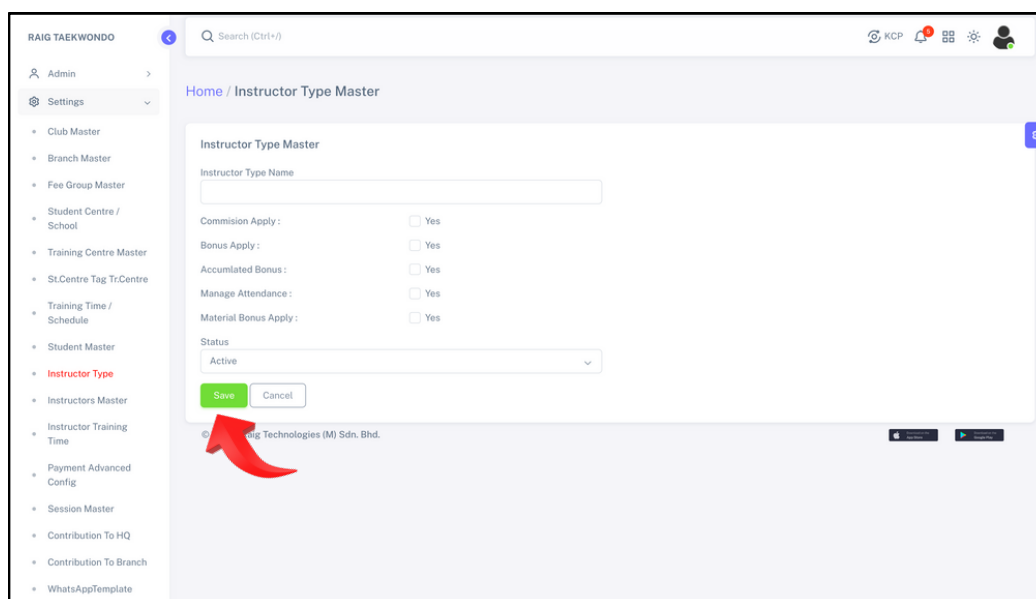
1



Under the SETTINGS feature, click on Instructor type and then click "Create" to add new entries.

Di bawah SETTINGS, klik pada Instructor type kemudian klik "Cipta" untuk menambah entri baharu.

2



Fill in the information in the form according to your instructor type master details, then click "Save."

Isi maklumat dalam borang mengikut Instructor type, kemudian klik "Simpan."

Instructor Master

Instructor Master is a module for managing instructor information, storing records including personal details, grades, and ensuring organized instructor management.

Instructor Master ialah modul untuk mengurus maklumat jurulatih, menyimpan rekod termasuk butiran sendiri, gred, dan memastikan pengurusan jurulatih yang teratur.

1

RAIG TAEKWONDO

Search (Ctrl+F)

KCP

Admin

Settings

- Club Master
- Branch Master
- Fee Group Master
- Student Centre / School
- Training Centre Master
- St.Centre Tag Tr.Centre
- Training Time / Schedule
- Student Master
- Instructor Type
- Instructors Master**
- Instructor Training Time
- Payment Advanced Config
- Session Master
- Contribution To HQ
- Contribution To Branch
- WhatsAppTemplate

Instructor Particulars

Show 10 entries

Search:

SNO	BRANCH	NAME	ICNO	INST. TYPE	GENDER	MOBILE	GRADE	INTERNATIONAL GRADE	STATUS	ACTION
1	KCP	GM Haffiz	800303105151	Instructor	Male	0182809057	7th DAN		Active	
2	KCP	rick	111111	Assistant Instructor	Male				Active	
3	KCP	Harith bin hassan	846352125214	Assistances	Male	0104298937	Grade 8 (Yellow 1)		Active	
4	KCP	HAZIRA	123456	Instructor	Male				Active	
5	BA	MASTER DIRAJA AFFIZ	941230065323	INSTRUCTOR	Male		8th DAN		Active	
6	BA	GM geetha	01100214266	ASSISTANT INSTRUCTOR	Female		Grade 9		Active	
7	BA	MASTER ALIFF	123456789	MASTER	Male		10th DAN		Active	
8	BA	ZIRA	99999999	GRAND MASTER	Female		10th DAN		Active	
9	BA	Muhammad	9409878765	CIKGU	Male				Active	

Showing 1 to 9 of 9 entries

Previous 1 Next

Under the SETTINGS feature, click on Instructor master and then click "Create" to add new entries.

Di bawah ciri SETTINGS, klik Instructor master, kemudian klik "Create" untuk menambah entri baharu.

2

RAIG TAEKWONDO

Search (Ctrl+F)

KCP

Admin

Settings

- Club Master
- Branch Master
- Fee Group Master
- Student Centre / School
- Training Centre Master
- St.Centre Tag Tr.Centre
- Training Time / Schedule
- Student Master
- Instructor Type
- Instructors Master**
- Instructor Training Time
- Payment Advanced Config
- Session Master
- Contribution To HQ
- Contribution To Branch
- WhatsAppTemplate

Instructor Particulars

Instructor Type : --Select--

Full Name :

ICNo :

Gender : Male

The ICNo must be same in user master

Join Date :

Address1 :

Address2 :

Address3 :

Address4 :

State : --Select--

City : --Select--

PostCode :

Telephone No :

Grade : --Select--

International Grade :

WhatsApp No :

Emailaddress :

Fax No :

Status : Active

Enable multiple branch?

Save Cancel

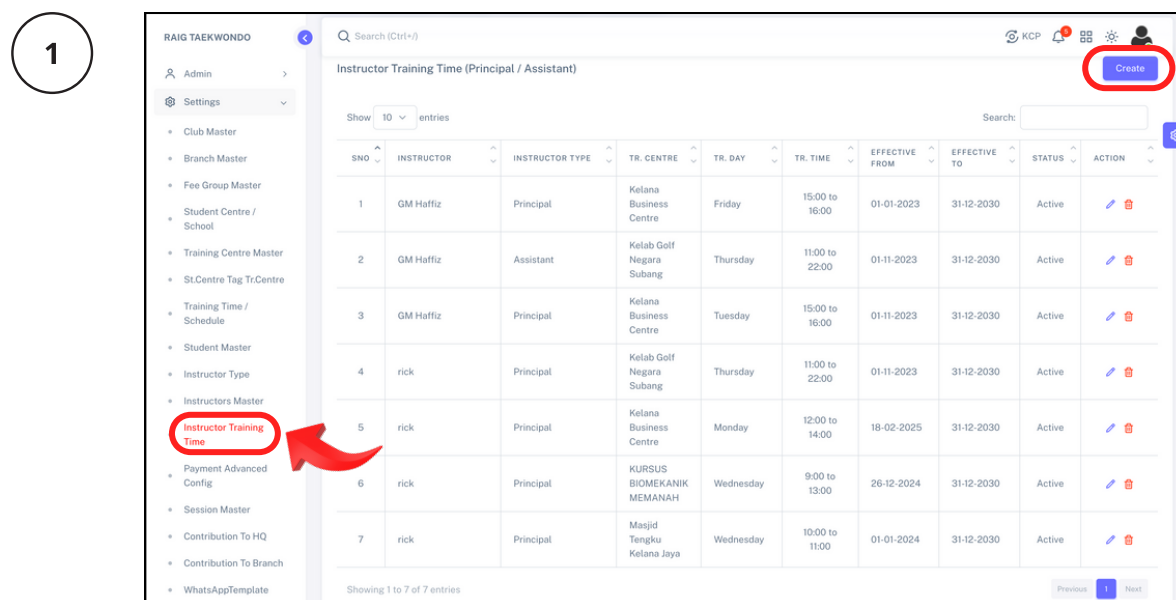
Fill in the information in the form according to your instructor master details, then click "Save."

Isi maklumat dalam borang mengikut jenis Instructor master, kemudian klik "Simpan."

Instructor Training Time

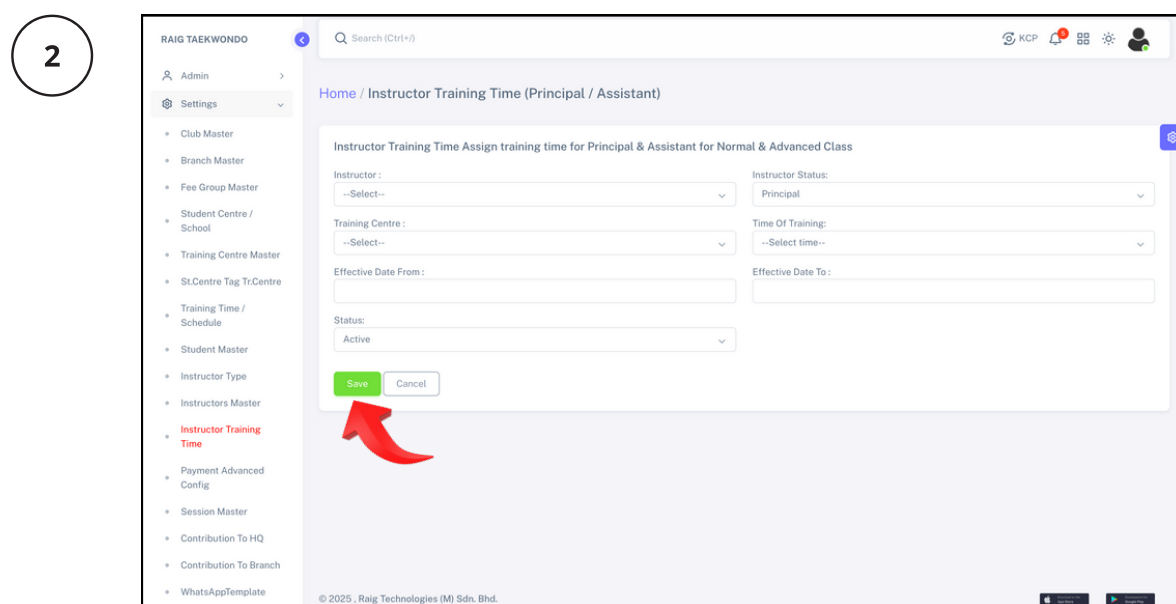
Instructor Training Time refers to the scheduled training sessions where the admin assigns an instructor to manage the class.

Waktu Latihan Jurulatih merujuk kepada sesi latihan berjadual di mana pentadbir menetapkan jurulatih untuk mengendalikan kelas.



Under the SETTINGS feature, click on Instructor training time and then click "Create" to add new entries.

Di bawah ciri SETTINGS, klik Instructor training time, kemudian klik "Create" untuk menambah entri baharu.



Fill in the information in the form according to your instructor training time and other details, then click "Save."

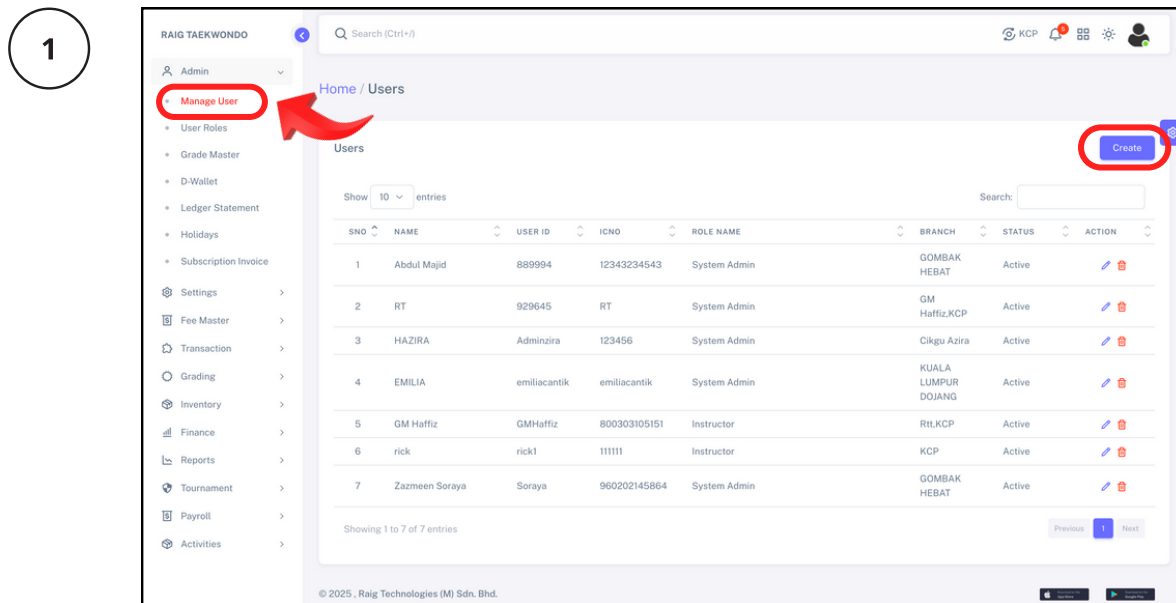
Isi maklumat dalam borang mengikut Instructor training time, kemudian klik "Simpan."

ADMIN PENTADBIR

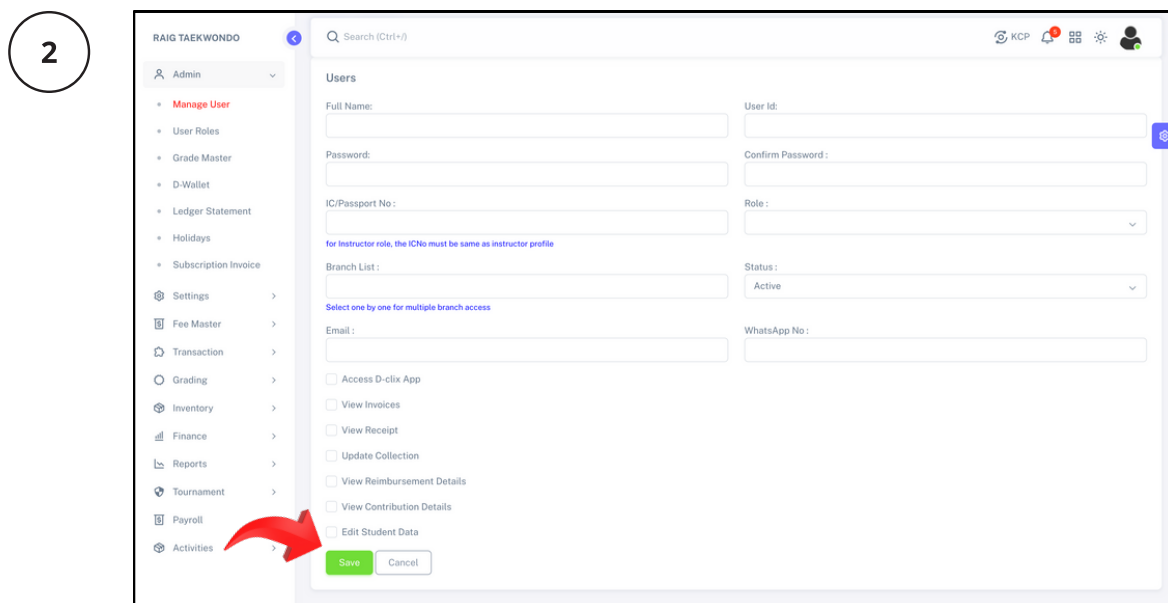
Manage User

Manage User is a feature that allows instructors to access the system to manage user accounts, including adding, editing, deactivating, or assigning roles and permissions for different users.

Manage User ialah ciri yang membolehkan jurulatih mengakses sistem untuk mengurus akaun pengguna, termasuk menambah, mengedit, menyahaktif, atau menetapkan peranan dan kebenaran bagi pengguna yang berbeza.



Under the ADMIN feature, click on Manage User, then click "Create" to add new entries. Di bawah ciri ADMIN, klik Manage User, kemudian klik "Create" untuk menambah entri baharu.



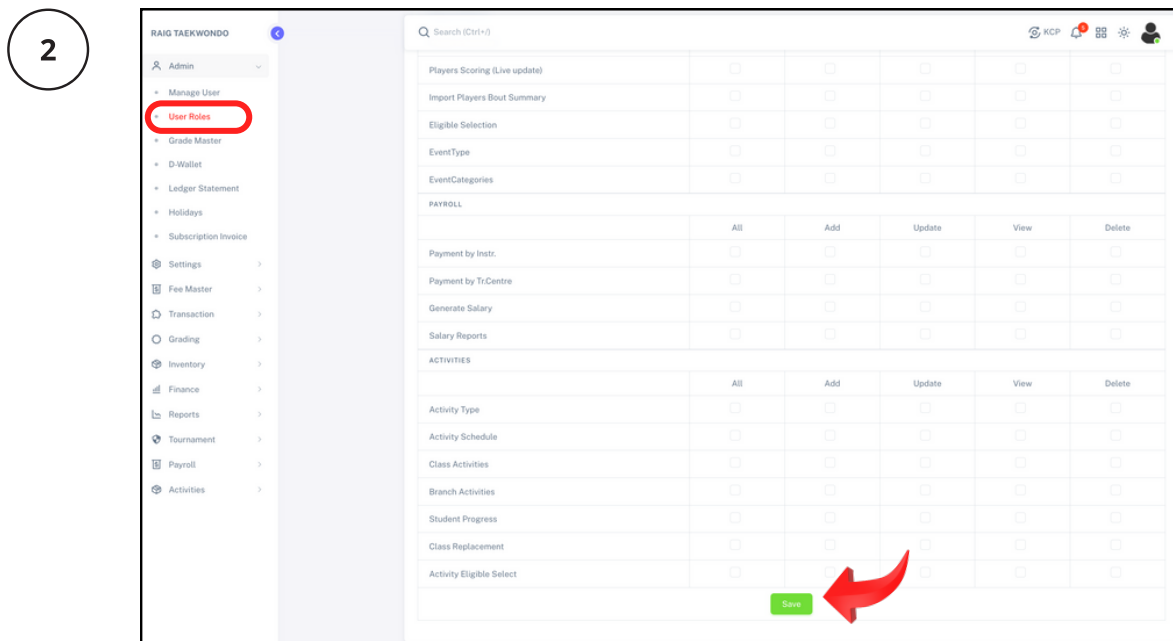
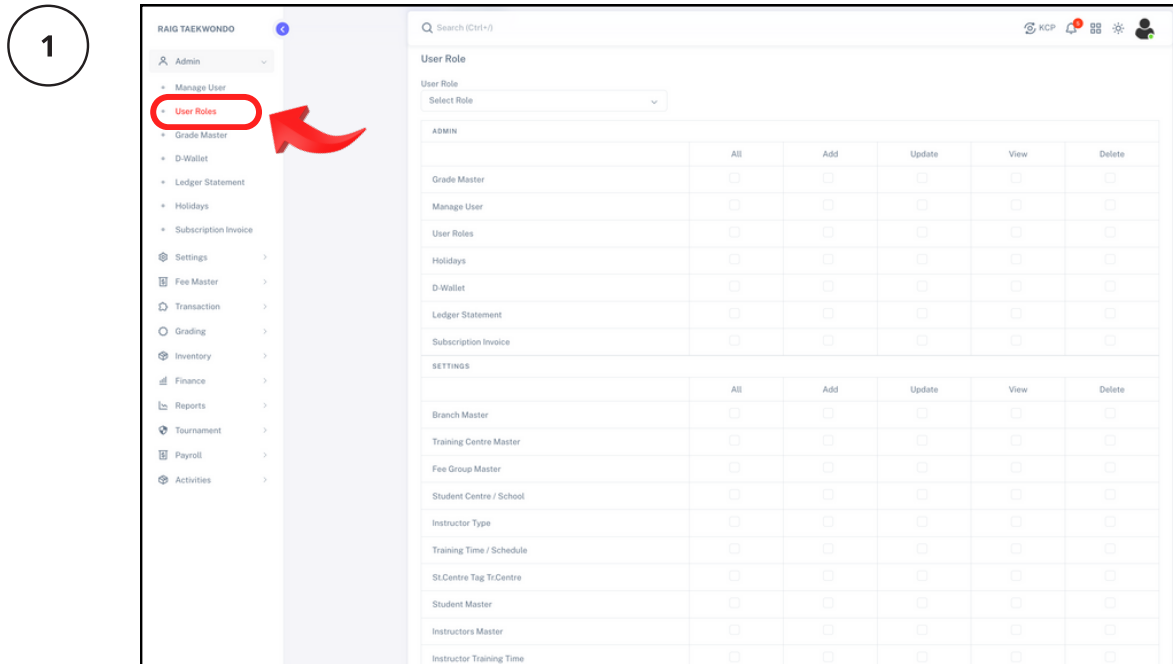
Fill in the information in the form according to manage user and other details, then click "Save."

Isi maklumat dalam borang mengikut Manage User dan butiran lain, kemudian klik "Simpan."

User Roles

User roles define how the admin assigns privilege access levels and permissions based on user criteria, ensuring secure and efficient system management.

Peranan pengguna menentukan bagaimana admin menetapkan tahap akses dan kebenaran berdasarkan kriteria pengguna, memastikan pengurusan sistem yang selamat dan teratur.



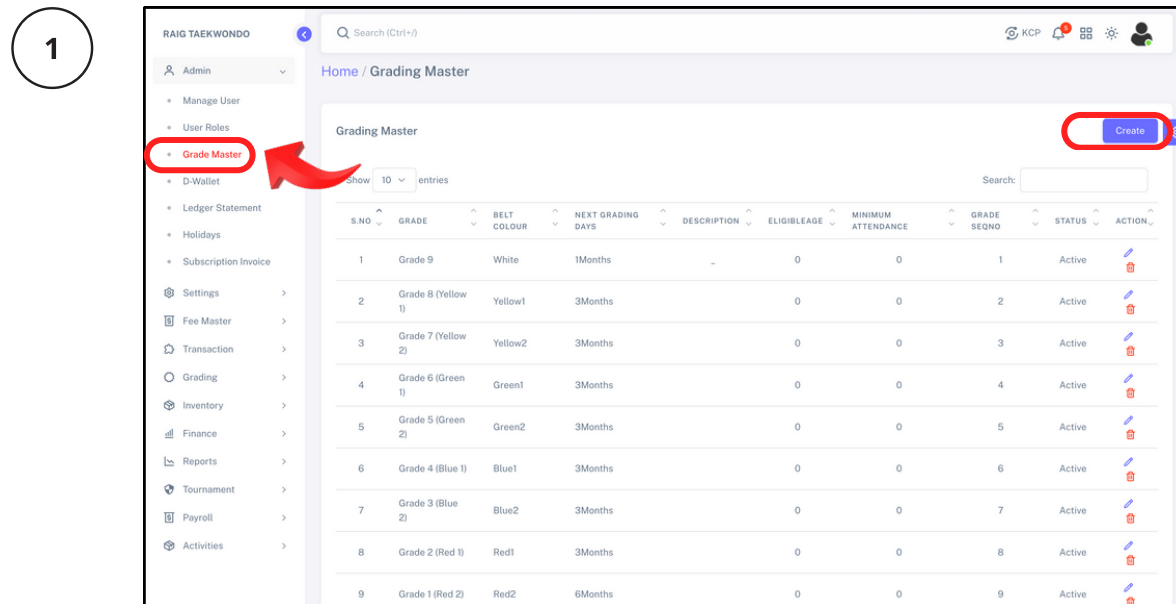
Under the ADMIN feature, click on User Roles, then fill in the information in the form accordingly and click "Save."

Di bawah ciri ADMIN, klik User Roles, kemudian isi maklumat dalam borang dengan sewajarnya dan klik "Simpan."

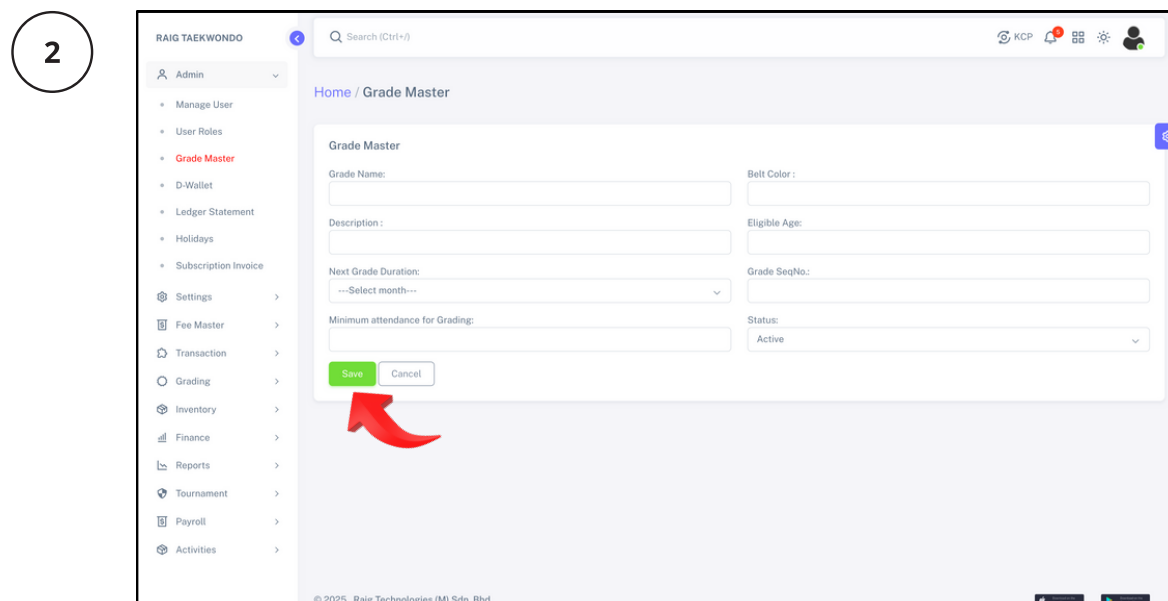
Grade Master

Grade Master is a module for managing student grading levels. It allows administrators or instructors to define, update, and track student progress based on their ranks, belts, or skill levels. This ensures an organized grading structure within the system.

Grade Master ialah modul untuk mengurus tahap gred pelajar. Ia membolehkan pentadbir atau jurulatih menetapkan, mengemas kini, dan menjejaki kemajuan pelajar berdasarkan pangkat, tali pinggang, atau tahap kemahiran mereka. Ini memastikan struktur pemarkahan yang teratur dalam sistem.



Under the ADMIN feature, click on Grade master, then click "Create" to add new entries. Di bawah ciri ADMIN, klik Grade master, kemudian klik "Create" untuk menambah entri baharu.



Fill in the information in the form according to grade master details, then click "Save." Isi maklumat dalam borang mengikut Grade master dan butiran lain, kemudian klik "Simpan."

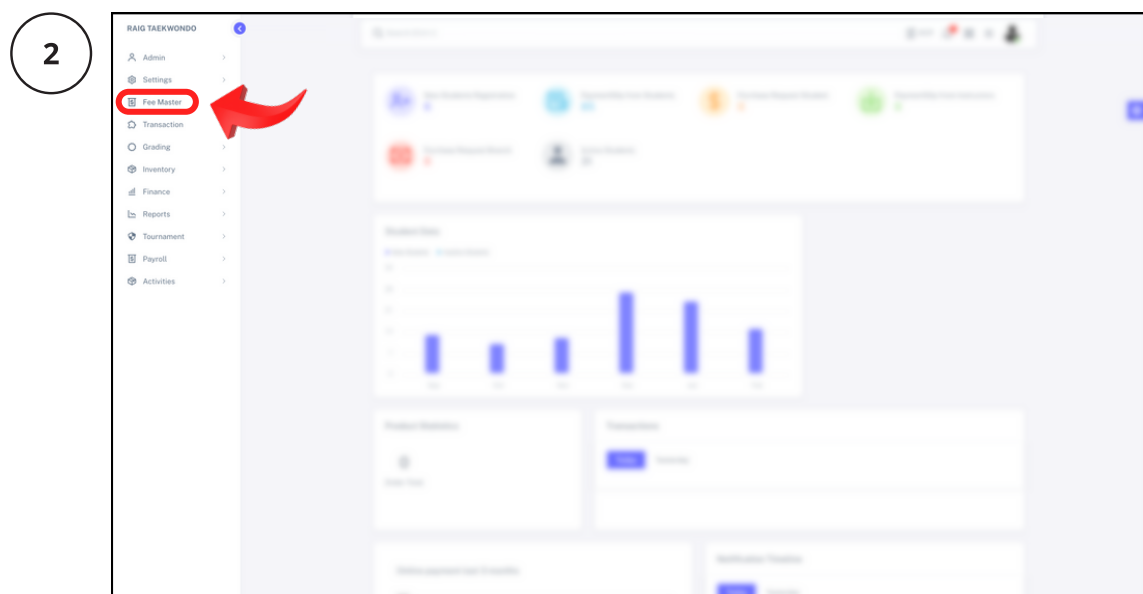
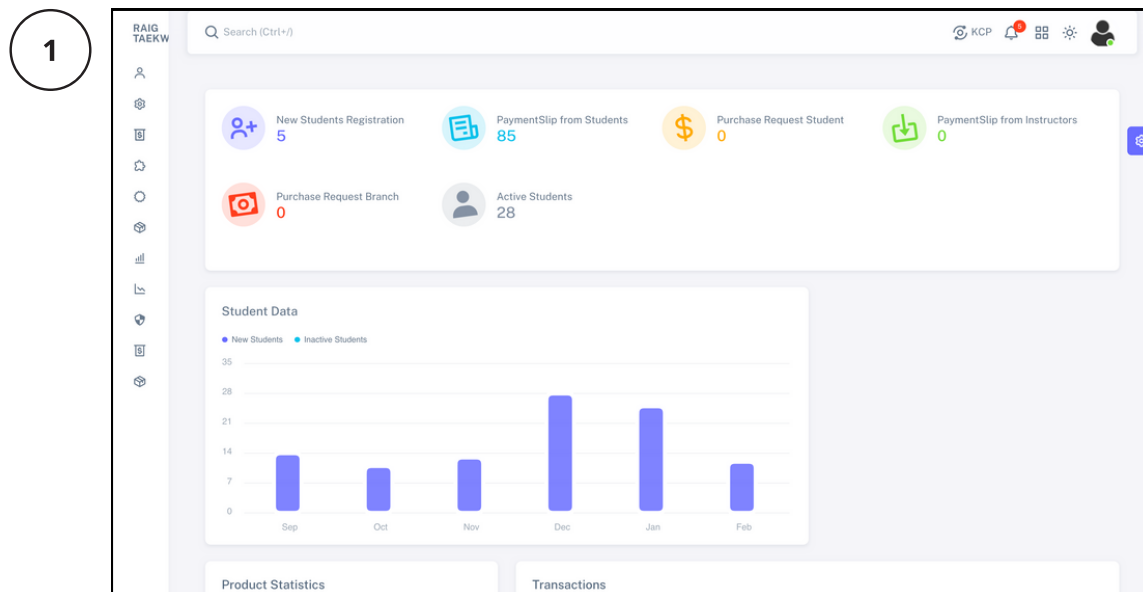
PAYMENT CONFIGURATION

PENETAPAN PEMBAYARAN

Fee Master

On the homepage, look for the "Fee Master" feature button at the left side of the page and a dropdown list will appear, showing options such as Registration Fee, Monthly Fee, and others.

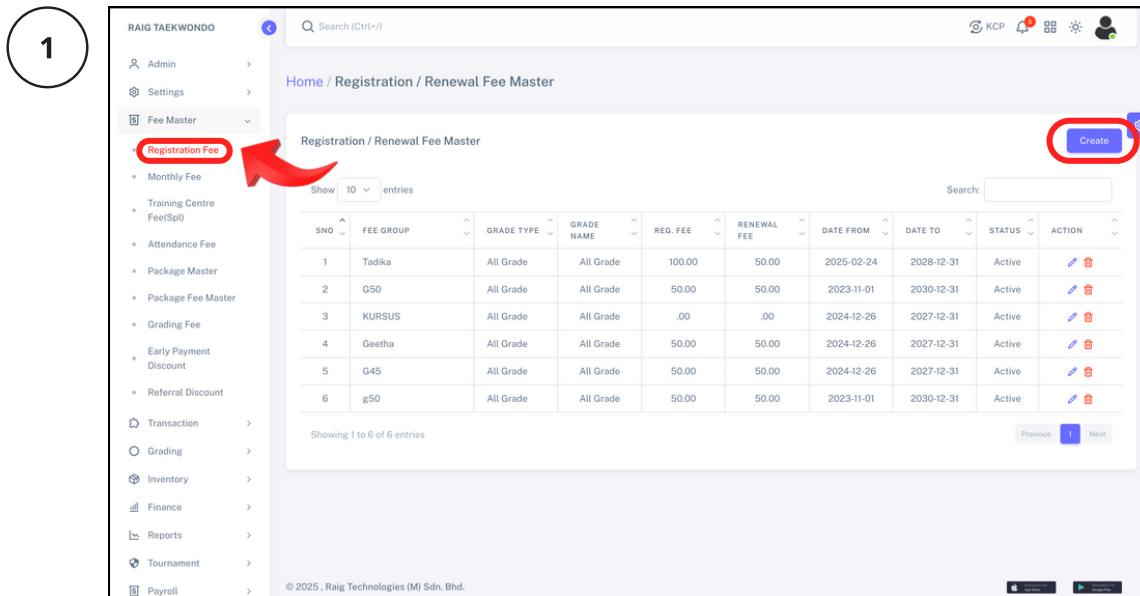
Di laman utama, cari butang "Fee Master" di bahagian kiri halaman dan senarai pilihan dalam butang lungsur akan muncul, seperti Registration Fee, Monthly Fee, dan lain-lain.



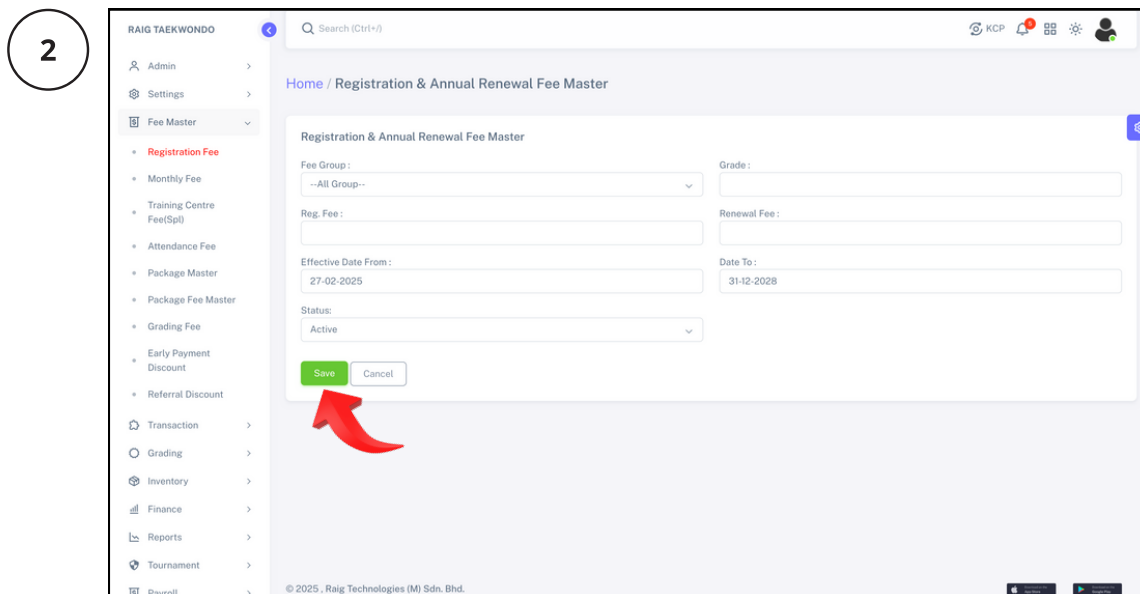
Registration Fee

Registration fee is a one-time payment charged to enroll as a student or as a member of a club. It is typically used to cover administrative costs, processing paperwork, or securing a spot.

Registration Fee adalah bayaran sekali sahaja yang dikenakan untuk mendaftar sebagai pelajar atau sebagai ahli kelab. Ia biasanya digunakan untuk menampung kos pentadbiran, pemprosesan dokumen, atau untuk memastikan tempat disediakan.



Go to the Registration Fee feature and click the "Create" button to add new entries.
Pergi ke Registration Fee dan klik butang "Create" untuk menambah entri baharu



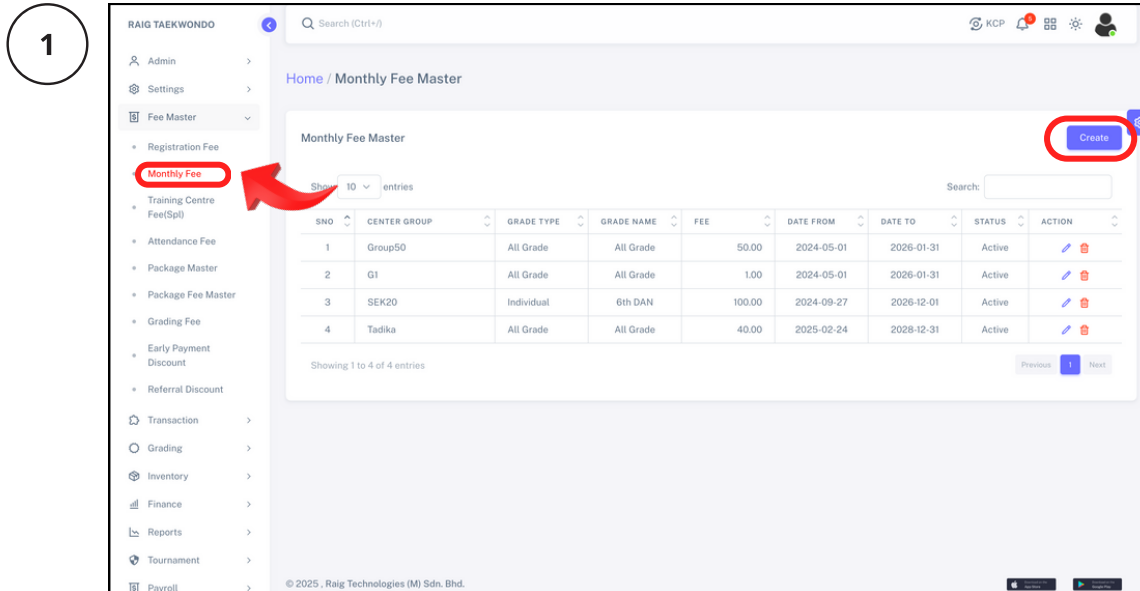
Fill in the information in the form according to your registration requirements and click "Save."

Isikan maklumat dalam borang mengikut keperluan pendaftaran anda dan klik "Save"

Monthly Fee

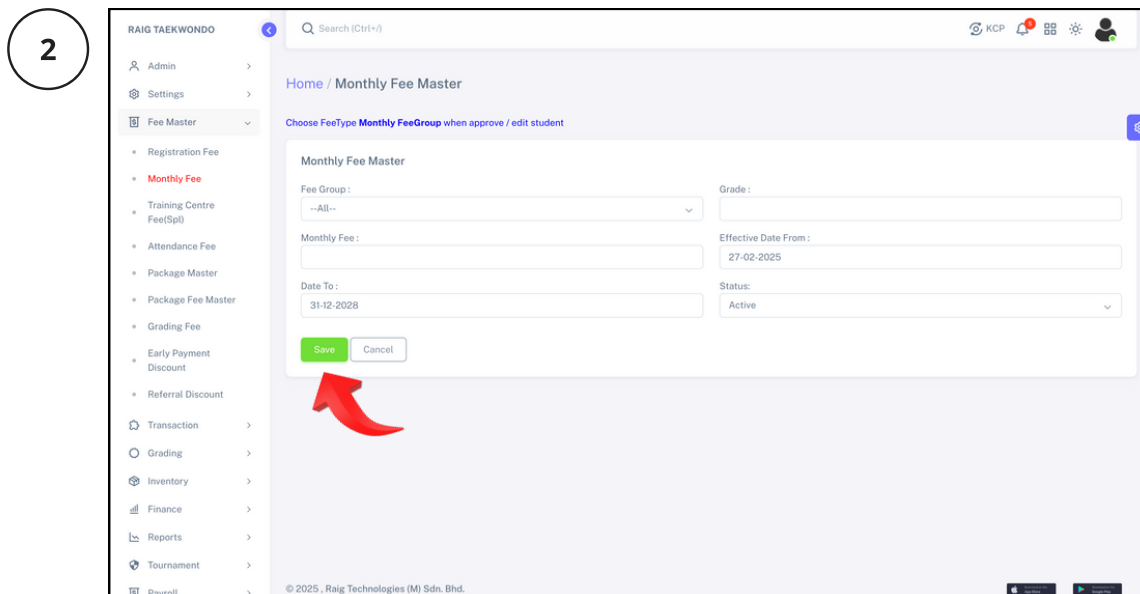
A monthly fee is a recurring payment charged on a monthly basis for using a service, maintaining a subscription, or accessing facilities in the club.

Monthly Fee adalah bayaran berulang yang dikenakan setiap bulan untuk menggunakan perkhidmatan, mengekalkan langganan, atau mengakses kemudahan di kelab.



Go to the Monthly Fee feature and click the "Create" button to add new entries.

Pergi ke Monthly Fee dan klik butang "Create" untuk menambah entri baharu.

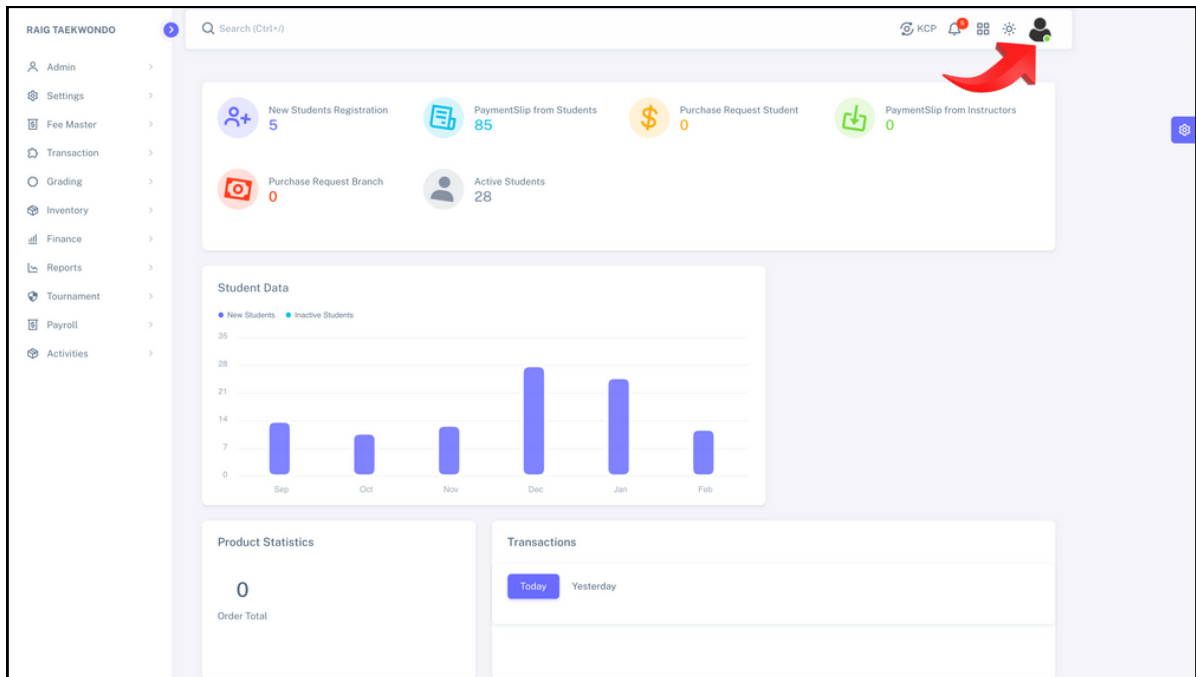


Fill in the information in the form according to your monthly fee details and click "Save."

Isikan maklumat dalam borang mengikut butiran yuran bulanan anda dan klik "Save".

Student Registration link

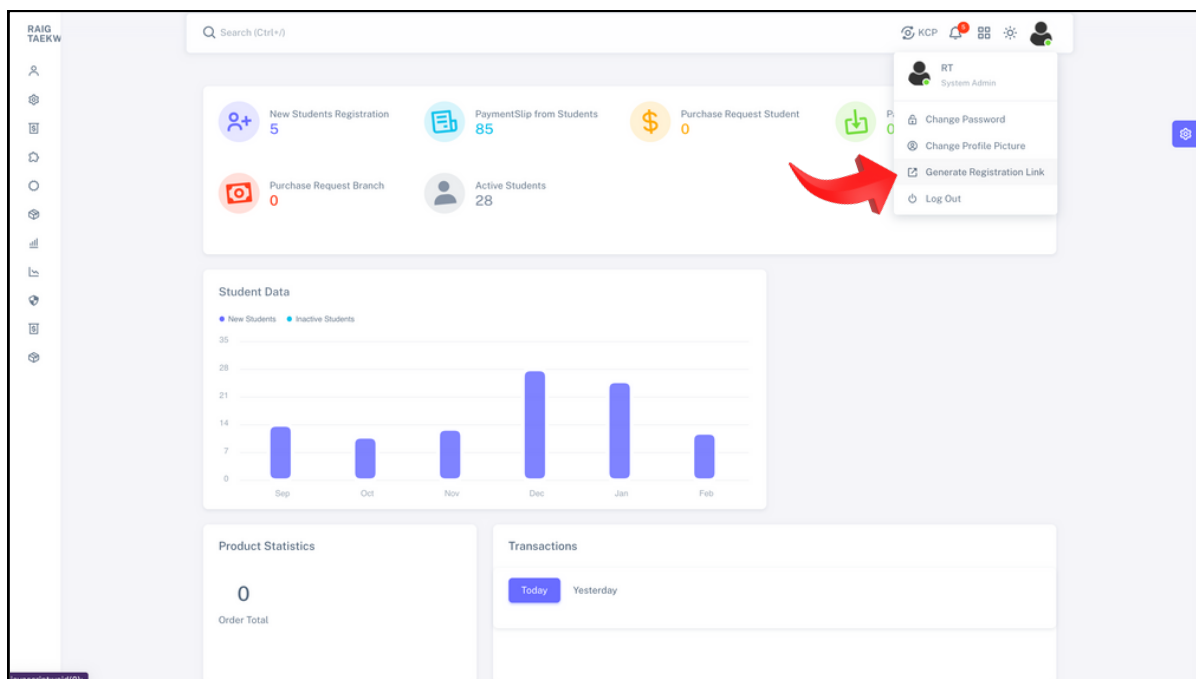
1



On the homepage, look for the "Fee Master" feature button at the top of the page and a dropdown list will appear.

Di laman utama, cari butang "Profil" di bahagian atas halaman dan senarai pilihan dalam butang luncur akan muncul.

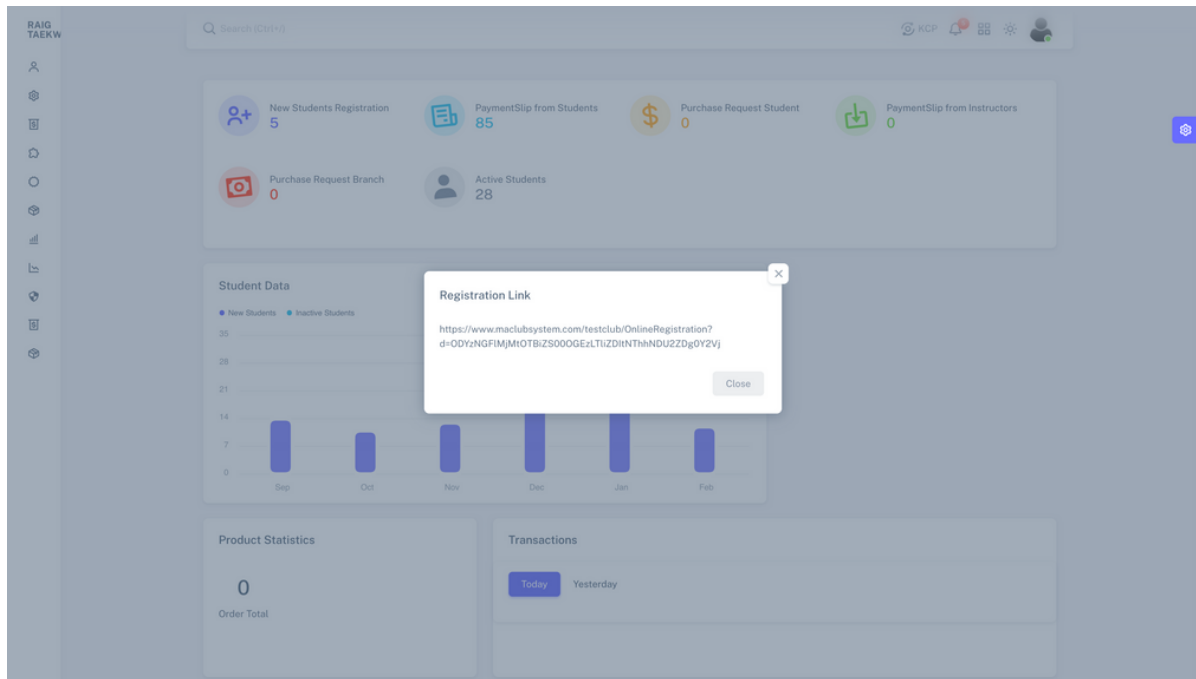
2



Click the dropdown button, select "Generate Registration Link," and copy the link provided. Klik butang luncur dan pilih "Generate Registration Link" dan salin pautan yang diberikan.

Student Registration link

3



Student will be directed to a registration form and need to fill with their information to be registered and wait for their acceptance status.

Pelajar akan diarahkan ke borang pendaftaran dan perlu mengisi dengan maklumat mereka untuk didaftarkan dan tunggu status penerimaan mereka.

4

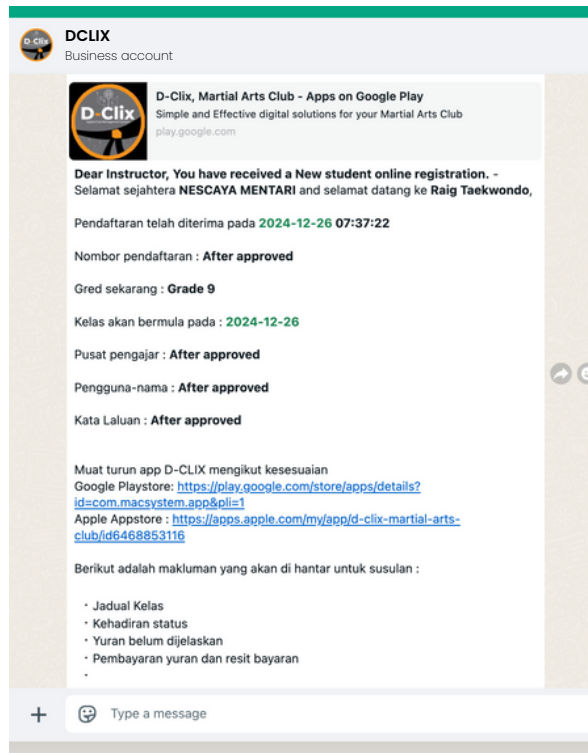
The screenshot shows the RAIG TAEKWONDO Student Registration Form. The form includes fields for personal details, contact information, and registration details. Key sections include:

- BRANCH:** KCP
- MASTER:** (Grandmaster Power) / CONTACT No.: 018289057
- STUDENT PERSONAL DETAILS:**
 - Training Centre: KCP
 - Place of Training: KCP
 - School / College / Working place: (Optional)
 - Student Name: (Name of Student)
 - Date of Birth: (Date of Birth)
 - Gender: Male
 - Parent's / Guardian's Name: (Name of Parent / Guardian)
 - Class Commencement Date: (Date of Commencement)
- Registration Details:**
 - Parent's / Guardian's Name: (Name of Parent / Guardian)
 - Class Commencement Date: (Date of Commencement)
 - Referral Password: (Referral Password)

The form also includes a 'Notes' section at the bottom, stating: "Once your application is approved by the instructor, the Userid and Password will be sent via WhatsApp Notification."

Student Registration link

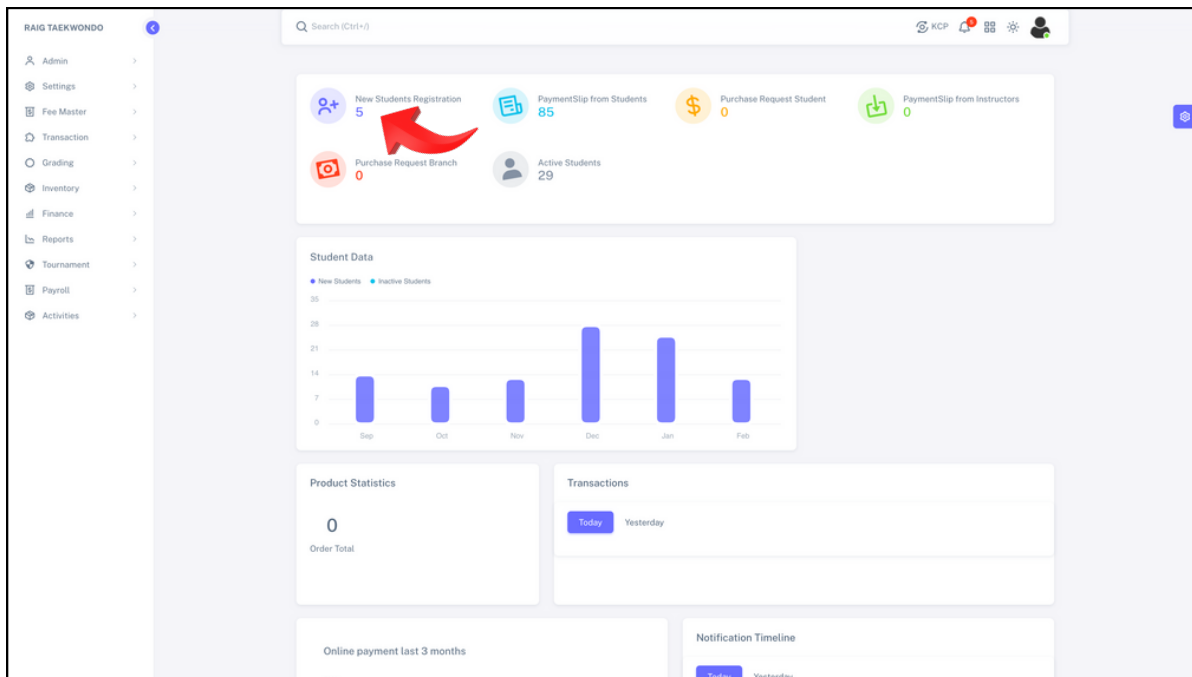
5



The instructor or admin will receive a notification message regarding the registration of a new student.

Pihak instruktur atau admin akan menerima mesej notifikasi berkenaan pendaftaran pelajar baharu.

6



On the dashboard, go to the "New Students Registration" icon and click "Details" to review the student's registration.

Di papan pemuka, pergi ke ikon "New Students Registration" dan klik "Details" untuk menyemak pendaftaran pelajar.

Student Registration link

7

RAIG TAEKWONDO

Admin

Settings

Club Master

Branch Master

Fee Group Master

Student Centre / School

Training Centre Master

St Centre Tag Tr Centre

Training Time / Schedule

Student Master

Instructor Type

Instructors Master

Instructor Training Time

Payment Advanced Config

Session Master

Contribution To HQ

Contribution To Branch

WhatsAppTemplate

Contribution To School

Fee Master

Transaction

Search (Ctrl+F)

Home / Student Online Submission List

Student Online Submission List

Step to Approve New student registration

1. Go to Action column and click on the green tickbox

2. Make sure Training Centre, Student Centre (School), PresentGrade, FeeType are selected

* Auto whatsapp notification will be sent to parent/guardian with userid and password.

Online Submission Student List

STATUS:	PENDING												
S.NO	STUDENT NAME	GENDER	IS OLD STUDENT?	UNIFORM REQUESTED?	UNIFORM INSTALLMENT	IBUSAPA / PENJAGA	CONTACT NO	PRESENT GRADE	SCHOOL NAME	TRAINING CENTRE	SUBMISSION DATE	APPR. STATUS	ACTION
1		Female	No	No	N/A			Grade 9	Masjid Tengku Kelana Jaya	Masjid Tengku Kelana Jaya	2024-08-26 02:45:10.000	Pending	
2	AQIL	Male	No	Yes	0		01135351931	Grade 9	Kelab Golf Negara Subang	Kelab Golf Negara Subang	2024-11-20 06:52:07.000	Pending	
3	AINUL MARDIAH	Male	Yes	Yes	0	aiman tino	0126228659	2nd Poom	SMK GOMBAK SETIA	SMK GOMBAK SETIA	2024-11-26 16:47:51.000	Pending	
4	NESCAYA MENTARI	Male	No	No	N/A		018-9834240	Grade 9	Kelana Business Centre	Kelana Business Centre	2024-12-26 07:37:22.000	Pending	
5	KEVIN	Male	No	Yes	0		0195865121	Grade 7 (Yello w 2)	Kelab Golf Negara Subang	Kelab Golf Negara Subang	2025-01-14 08:58:39.000	Pending	

Check the name of the student who wishes to register and click the "verified user" button to view the student's details.

Semak nama pelajar yang ingin mendaftar dan tekan butang "Pengguna verifikasi" untuk melihat butiran pelajar.

8

RAIG TAEKWONDO

Search (Ctrl+F)

Home / Student Master

Student Master

Training Centre : *
Kelana Business Centre

Exam Centre :
SMK GOMBAK SETIA
(Tag Training centre & Exam Centre)

Student Centre (School/Gym) :
Kelana Business Centre

IC/Passport/BCert No. :
050903102804

Date of Birth : *

Address Line1(House No) :

State :
--Select--

Parent/Guardian Name:

Contact No (WhatsApp Number) :
018-9834240

Present Grade : *
Grade 9

National Reg.ID:

ReEnter Password *
123456

Fee Type : *
Monthly Fee Group

Advanced (Spl) Training Centre :
--Select--

Special Training
Registration (Fee) Year : *
2025

Registration Year
Material (Uniform / Combo) :
(Uniform)
--Select material--
Select uniform if needed or new student / pilih kalau perlu atau pelajar baru

Referred By Name :

Training Time:
15:00 To 16:00 (Friday) - Normal training

School/workplace Name (Online form input) :
Msu

Student Name : *
NESCAYA MENTARI

Gender : *
Male

Reg No (Auto):
RTT/KCP/2024/00102

Address Line2:

Parent/Guardian Occupation :

Email Address :

Class Commencement Date : *
26-12-2024

Password (Parents Login) *
123456

Mem.Expiry Date :

Package / Session Name :
Select Session/Package

Approval Status : *
Approved
Approve for online registration

No Of Installment for Uniform
(Assuran untuk uniform)
1

Referred By Contact No :

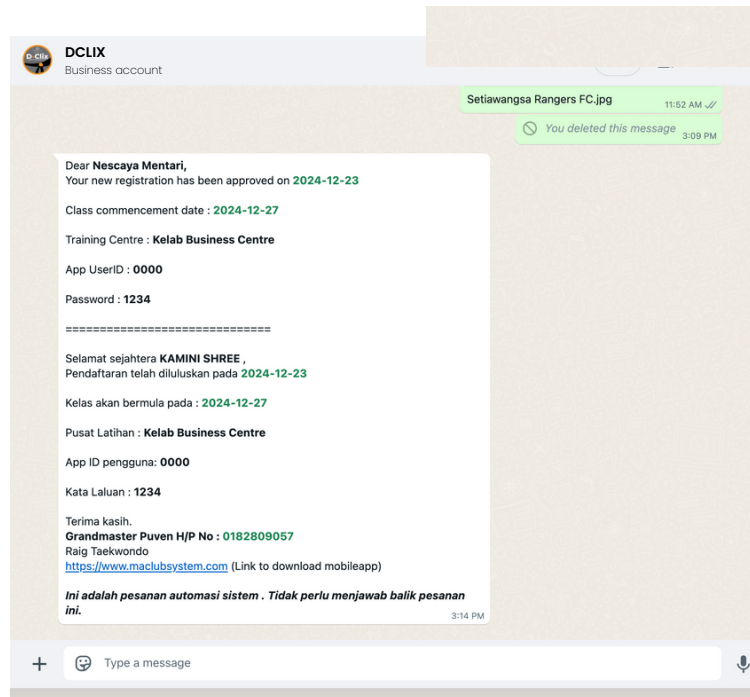
Save Cancel

Determine the student's acceptance status and click the "Save" button.

Tentukan status penerimaan pelajar dan klik butang "Save".

Student Registration link

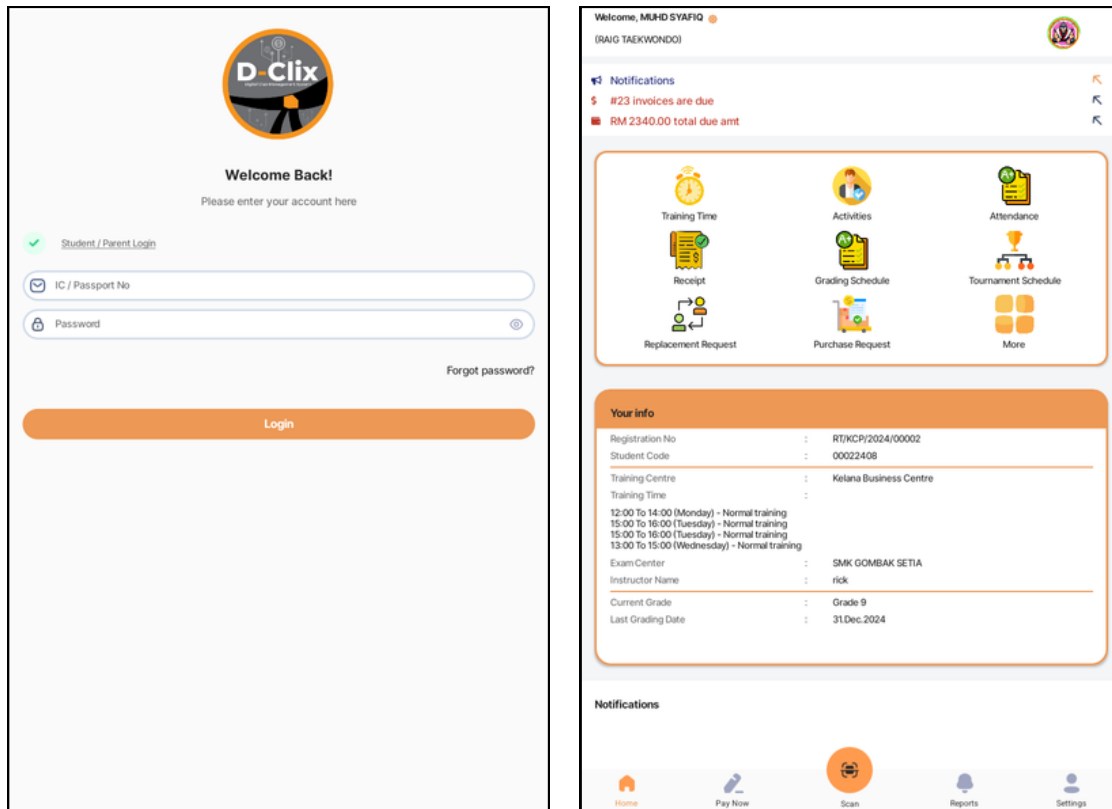
9



The student will receive a notification message informing them of their registration status. Pelajar akan menerima mesej notifikasi yang memaklumkan status pendaftaran mereka.

Login into Mobile App

1



The image displays two screenshots of the D-Clix mobile application. The left screenshot shows the login screen with the D-Clix logo, a 'Welcome Back!' message, and a prompt to enter account details. It includes a 'Student / Parent Login' toggle, input fields for 'IC / Passport No' and 'Password', a 'Forgot password?' link, and a 'Login' button. The right screenshot shows the home screen for a user named MUHD SYAFIQ (RAIG TAEKWONDO). It features a 'Notifications' section with a message about due invoices, a grid of service icons (Training Time, Activities, Attendance, Receipt, Grading Schedule, Tournament Schedule, Replacement Request, Purchase Request, and More), a 'Your info' section with personal and training details, and a bottom navigation bar with icons for Home, Pay Now, Scan, Reports, and Settings.

Welcome Back!
Please enter your account here

Student / Parent Login

IC / Passport No

Password

Forgot password?

Login

Welcome, MUHD SYAFIQ
(RAIG TAEKWONDO)

Notifications
\$ #23 invoices are due
RM 2340.00 total due amt

Training Time
Activities
Attendance
Receipt
Grading Schedule
Tournament Schedule
Replacement Request
Purchase Request
More

Your info

Registration No	: RT/KCP/2024/00002
Student Code	: 00022408
Training Centre	: Kelana Business Centre
Training Time	: 12:00 To 14:00 (Monday) - Normal training 15:00 To 16:00 (Tuesday) - Normal training 15:00 To 16:00 (Tuesday) - Normal training 13:00 To 15:00 (Wednesday) - Normal training
Exam Center	: SMK GOMBAK SETIA
Instructor Name	: rick
Current Grade	: Grade 9
Last Grading Date	: 31.Dec.2024

Notifications

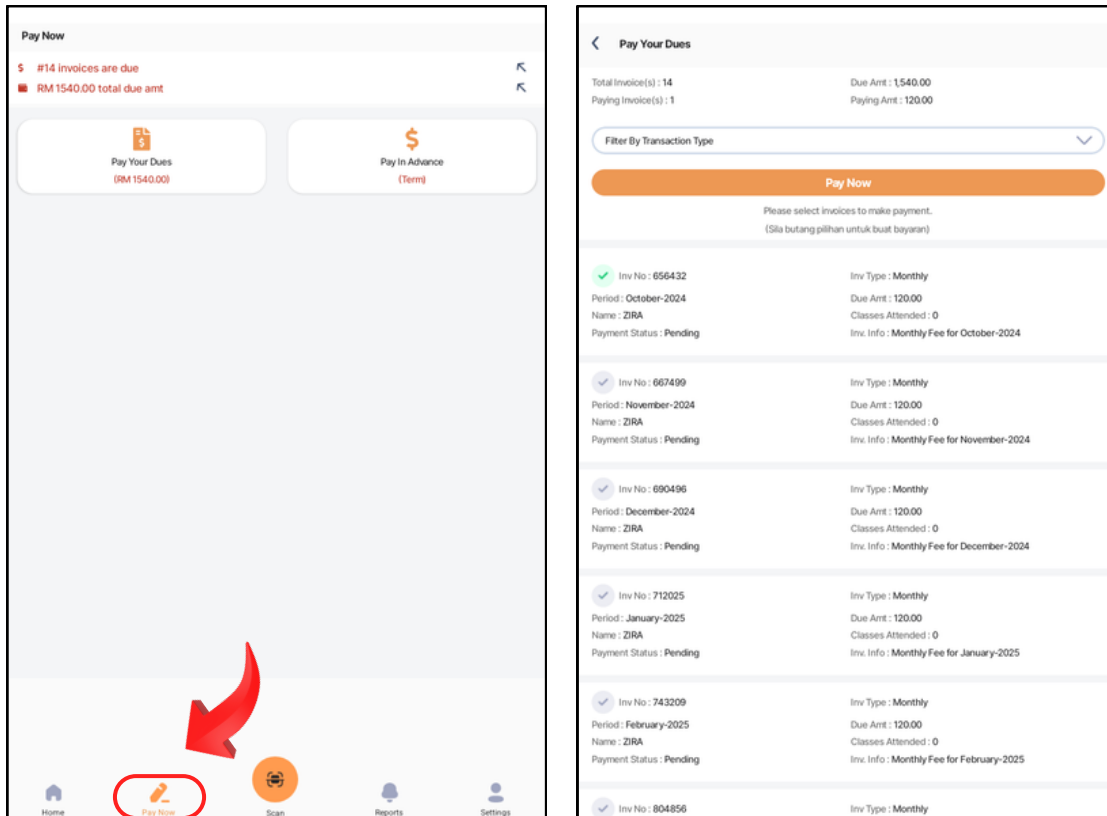
Home Pay Now Scan Reports Settings

Once the registration process is complete, you can download the D-Clix mobile app and check the details.

Setelah proses pendaftaran selesai, anda boleh memuat turun aplikasi mudah alih D-Clix dan melihat butirannya.

Online Payment & Receipt

2



On the main screen panel, choose the "Pay Now" button and click it. You will then be directed to the next page, which displays two notification options: Invoice Due and Total Amount Due. There are also two more panels: Pay Your Dues and Pay in Advance. In the Pay Your Dues panel, you can view the total invoice, paying invoices, due amount, and paying amount. Then, select the invoice you want to pay and click "Pay Now".

Pada panel skrin utama, pilih butang "Bayar Sekarang" dan klik. Anda akan diarahkan ke halaman seterusnya yang memaparkan dua pilihan notifikasi: Invois Tertunggak dan Jumlah Perlu Dibayar. Terdapat juga dua lagi panel: Bayar Tunggakan dan Bayar Awal. Dalam panel Bayar Tunggakan, anda boleh melihat jumlah invois, invois yang perlu dibayar, jumlah tertunggak, dan jumlah pembayaran. Kemudian, pilih invois yang ingin anda bayar dan klik "Bayar Sekarang".

Online Payment & Receipt

3

Make Payment

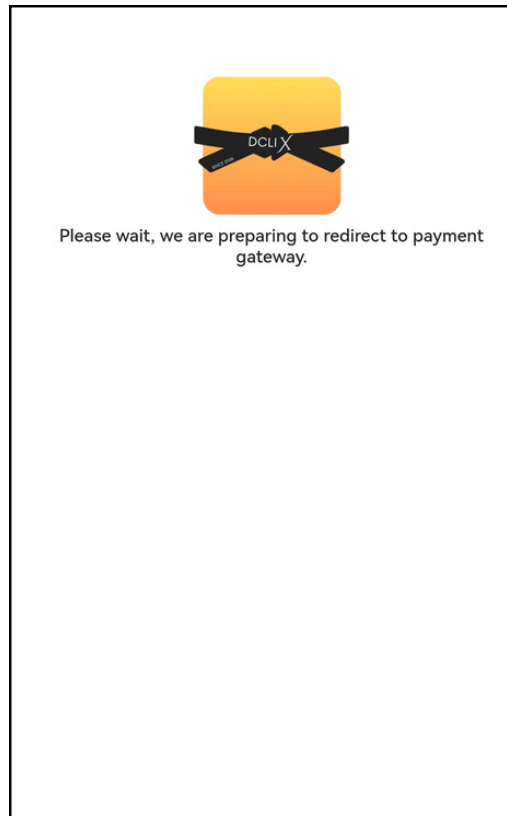
Paying Invoice(s) : 1

Paying Amt : 120.00

☒ Online ☐ Direct Bank-In

Note: You are redirected to payment gateway server. Transaction charges (RM 1.20) are applicable.

Pay Now

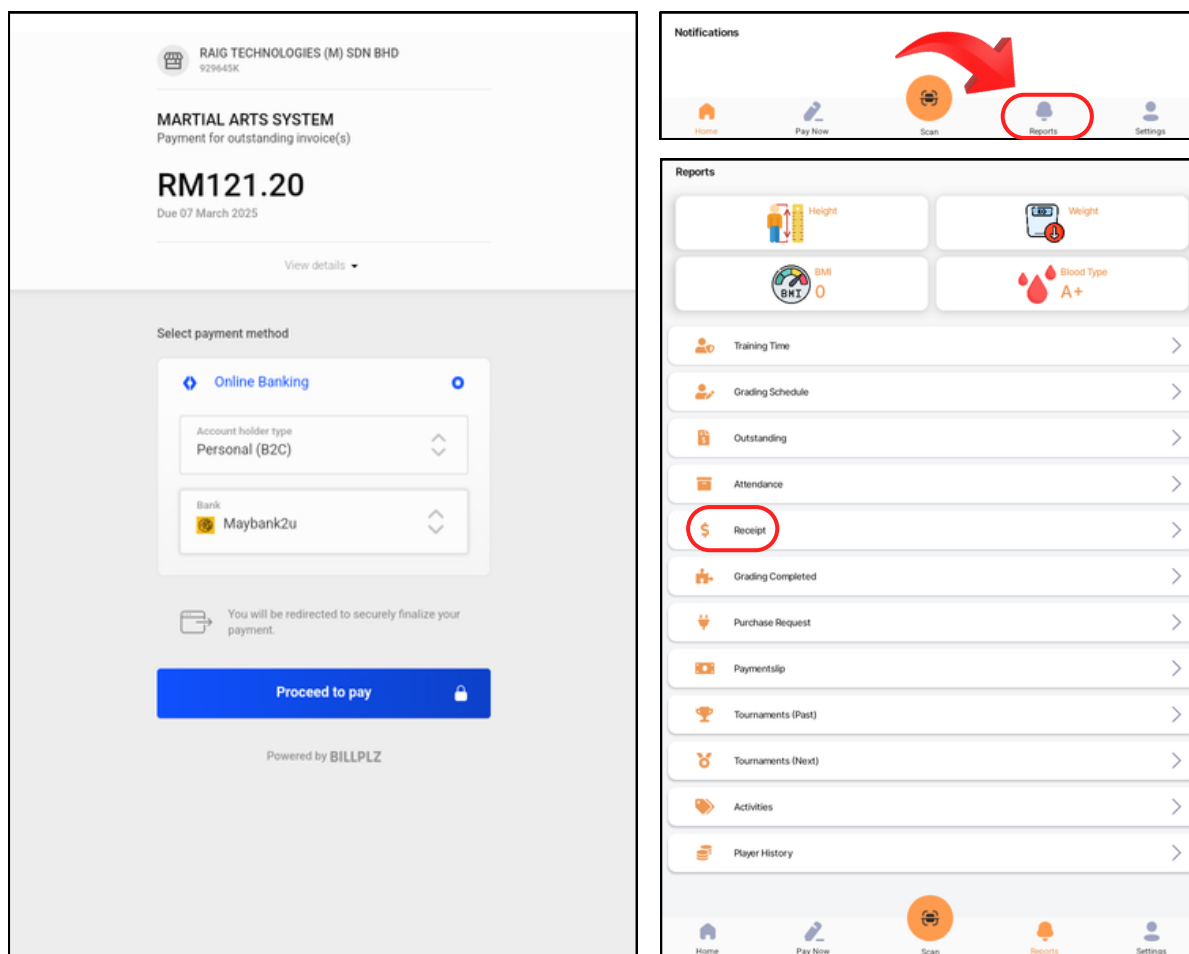


Next, the total invoice amount you are paying and the payment amount will be displayed. Several payment options are available, including online payments and direct bank transfers. Once you have checked the details, press "Pay Now" to proceed to the next step, which will redirect you to the payment gateway.

Seterusnya, jumlah invois yang anda bayar dan jumlah pembayaran akan dipaparkan. Terdapat beberapa pilihan pembayaran yang tersedia, termasuk pembayaran dalam talian dan pemindahan bank terus. Setelah anda menyemak butiran, tekan "Bayar Sekarang" untuk meneruskan ke langkah seterusnya, di mana anda akan diarahkan ke gerbang pembayaran.

Online Payment & Receipt

4



Once the payment is done, you can go to "Reports" and click "Receipt" to download the receipt for your payment.

Setelah pembayaran selesai, anda boleh pergi ke "Laporan" dan klik "Resit" untuk memuat turun resit pembayaran anda.

← RECEIPT_656424_07.Mar.2025.pdf

OFFICIAL RECEIPT				
 RAIG TAEKWONDO 650, Block A, Lobby C, Jalan SS 7/19, 47301 Petaling Jaya, Selangor 1			Receipt No.	10000043
			Receipt Date	23-09-2024
			Paid By	ZIRA TESTING
#	Student Name	Invoice Type	Description	Amount (RM)
1	ZIRA TESTING	Registration	Registration fee for year 2024	100.00
2	ZIRA TESTING	Monthly	Monthly fee for 2024-09	120.00
RINGGIT MALAYSIA TWO HUNDRED AND TWENTY ONLY				220.00
Payment Mode : Cash				
(THIS IS A COMPUTER GENERATED DOCUMENT. NO SIGNATURE IS REQUIRED.)				

Example of Downloaded receipt

TRANSACTION

TRANSAKSI

Collect Payment by Month

Collect Payment by Month feature under Transactions allows administrators to track and manage monthly payments from students. It ensures proper recording of paid and pending fees, providing a clear overview of financial transactions within the system. (ETC, Cash, QR and TF)

Collect Payment by Month di bawah Transactions membolehkan pentadbir menjejak dan mengurus pembayaran bulanan pelajar. Ia memastikan rekod pembayaran dan tunggakan disimpan dengan teratur, memberikan gambaran jelas mengenai transaksi kewangan dalam sistem. (ETC, Cash, QR and TF)

1

The screenshot shows the RAIG TAEKWONDO web application. On the left, a sidebar menu lists various modules: Admin, Settings, Fee Master, Transaction, Attendance, Contribution to School, Contribution 2 HQ, Contribution2 Branch, Expenses Type, Update Expenses, Grading, Inventory, Finance, Reports, Tournament, Payroll, and Activities. The 'Transaction' module is expanded, and 'Collect Payment by Month' is highlighted with a red circle. The main content area is titled 'Home / Update Manual Payment' and contains a form titled 'Update Manual Payment (Collection)'. The form has several input fields: 'Student Centre / School' (dropdown), 'Training Centre' (dropdown), 'Student Name' (dropdown), 'Bar Code' (text), 'Total Amount (Selected)' (text), 'Cheque No.' (text), 'Discount' (text), 'Additional Fee' (text), and 'Remarks' (text). A green 'Save Payment' button is located at the bottom of the form, with a red arrow pointing to it. The footer of the page indicates '© 2025, Raig Technologies (M) Sdn. Bhd.'.

Under the TRANSACTION feature, click on Collect payment by month, then fill in the information in the form accordingly and click "Save."

Di bawah ciri TRANSACTION, klik Collect Payment by Month, kemudian isi maklumat dalam borang dengan sewajarnya dan klik "Simpan."

Report & Print Student QR

Users can generate reports related to their transactions, attendance, or other relevant data. Additionally, they can print QR codes, which may be used for attendance scanning, payment verification, or event access.

Pengguna boleh menjana laporan berkaitan transaksi, kehadiran, atau data lain yang berkaitan. Selain itu, mereka boleh mencetak kod QR, yang mungkin digunakan untuk imbasan kehadiran, pengesahan pembayaran, atau akses acara.

1

RAIG TAEKWONDO

Search (Ctrl+F)

Home / Students Report

Students Report

Training Centre: --Select All-- Training Time: --Select time--

Standard / Course: --Select-- Fee Type: --Select type--

School/ Student Centre: --Select All-- Student Register Period: 01-01-2022 to 07-03-2025

Present Grade: --Select-- Student Name:

ICNo / Passport No: QR Code:

Mobile No: Student Status: Active

Advanced (Spl) Training Centre: --Select All-- School Name (Parent's input in D-Click App):

☐ Requested for material / uniform when submit online registration

Get Report Export Excel Print QRCode Reset

Make Active

Under the REPORTS feature, click on Student report, to view the full form. Then complete fill up the form and click "Get report."

Di bawah ciri LAPORAN, klik pada Laporan Pelajar untuk melihat borang penuh. Kemudian, lengkapkan borang dan klik "Dapatkan Laporan".

2

RAIG TAEKWONDO

Search (Ctrl+F)

Search:

	S.NO	STUDENT NAME	CONTACT NO	PRSNT.GRADE	FEE TYPE	EDIT	RECEIPT	GRADING	O/S	TERM PAYMENT	UPD.PAYMENT	ATTN
☒	1	AZMAN BIN AZAM	0182809057	Grade 8 (Yellow 1)	P1	Edit	Receipt	Grading	O/S	Term Payment	Collect	Att
☒	2	AMINUL	0111030852	Grade 9	Monthly (Fee Group)	Edit	Receipt	Grading	O/S	Term Payment	Collect	Att
☒	3	JOHN	0192004247	Grade 9	Monthly (Fee Group)	Edit	Receipt	Grading	O/S	Term Payment	Collect	Att
☐	4	DHIBA	0119922640	Grade 9	Monthly (Fee Group)	Edit	Receipt	Grading	O/S	Term Payment	Collect	Att
☐	5	SHARVEN	0102994901	Grade 7 (Yellow 2)	Monthly (Fee Group)	Edit	Receipt	Grading	O/S	Term Payment	Collect	Att
☐	6	HAMDAN	0128932700	Grade 9	Monthly (Fee Group)	Edit	Receipt	Grading	O/S	Term Payment	Collect	Att
☐	7	CHOW	123	Grade 9	Monthly (Fee Group)	Edit	Receipt	Grading	O/S	Term Payment	Collect	Att
☐	8	SARGULAN	0112391663	Grade 9	Monthly (Fee Group)	Edit	Receipt	Grading	O/S	Term Payment	Collect	Att
				Month								

Once done, click "Get Report", then scroll down to view the report page. Next, select the name of the student who needs a QR code to be generated.

Setelah selesai, klik "Dapatkan Laporan", kemudian skrol ke bawah untuk melihat halaman laporan. Seterusnya, pilih nama pelajar yang memerlukan kod QR untuk dijana.

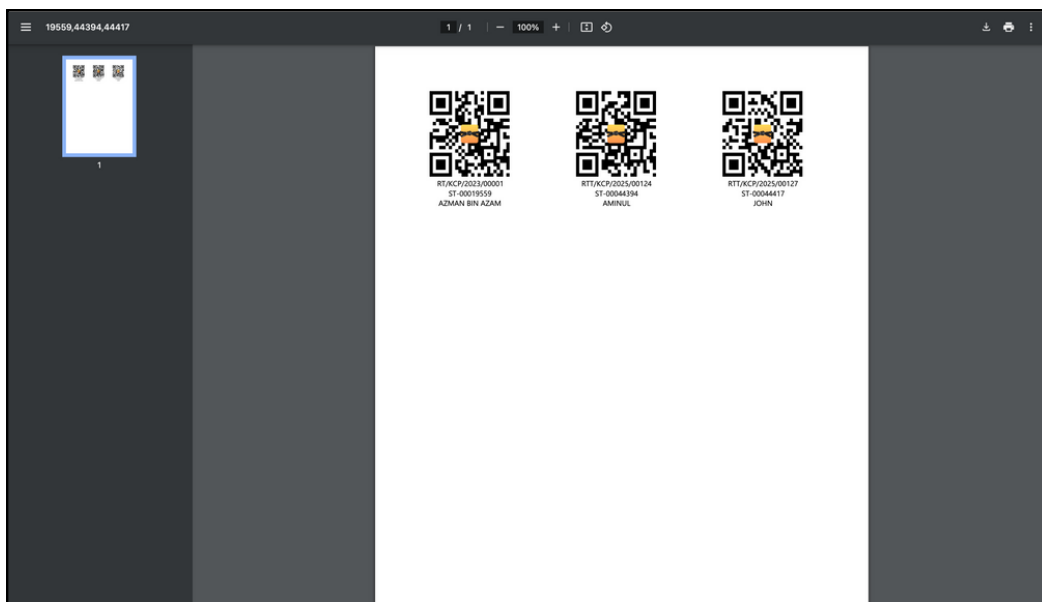
Report & Print Student QR

1

Once you click and select the students, scroll up again and click "Print QR Code" to generate the selected student's QR code.

Setelah anda klik dan memilih pelajar, skrol ke atas semula dan klik "Cetak Kod QR" untuk menjana kod QR pelajar yang dipilih.

2



Once you click "Print QR Code", you will get the QR code for the selected students.

Setelah klik "Cetak Kod QR", anda akan mendapat kod QR untuk pelajar yang dipilih.



Example: Can scan the QR code in the D-Clix mobile app

TRANSACTION

TRANSAKSI

Attendance

Attendance feature under Transactions allows administrators and instructors to track and record student attendance for training sessions. It ensures accurate monitoring of student participation, helping to manage attendance records efficiently.

Attendance di bawah Transactions membolehkan pentadbir dan jurulatih menjejak serta merekod kehadiran pelajar bagi sesi latihan. Ia memastikan pemantauan kehadiran yang tepat, membantu dalam pengurusan rekod kehadiran dengan lebih teratur.

1

The screenshot displays the RAIG TAEKWONDO web application interface. On the left sidebar, the 'Attendance' option under the 'Transaction' menu is highlighted with a red circle. The main content area shows the 'Mark Attendance' form. The form includes fields for 'Attendance Type' (Student selected), 'Attendance Date' (05-03-2025), 'Training Centre' (dropdown), 'Training Time' (dropdown), 'Student Name' (dropdown), and 'QR Code'. Below these fields is a table with columns: S.NO, NAME, ATTENDANCE TYPE, STUDENT CENTRE / SCHOOL, TRAINING CENTRE, and TRAINING TIME. The table currently shows 'No Attendance Found.' At the bottom of the form is a green 'Save Attendance' button, which is pointed to by a red arrow.

Under the TRANSACTION feature, click on Attendance, then fill in the information in the form accordingly and click "Save."

Di bawah ciri TRANSACTION, klik Collect Attendance, kemudian isi maklumat dalam borang dengan sewajarnya dan klik "Simpan."

REPORTS LAPORAN

Student reports

The Student Reports feature under Transactions allows administrators and instructors to generate and review reports on student performance, status (and details), collections, student QR attendance, and payment history. This helps in tracking progress, identifying issues, and ensuring proper record management.

Student Reports di bawah Transactions membolehkan pentadbir dan jurulatih menjana serta menyemak laporan mengenai prestasi pelajar, status (dan butiran), kutipan, kehadiran QR pelajar, dan sejarah pembayaran. Ini membantu dalam menjejak kemajuan, mengenal pasti isu, dan memastikan pengurusan rekod yang teratur.

1

The screenshot shows the RAIG TAEKWONDO system interface. On the left, a sidebar lists various reports, with 'Student Report' highlighted. The main area contains a form for generating reports. The form includes fields for Training Centre, Standard / Course, School / Student Centre, Present Grade, ICNo / Passport No, Mobile No, Training Time, Fee Type, Student Register Period, Student Name, QR Code, Student Status, and School Name. There are buttons for 'Get Report', 'Export Excel', 'Print QRCode', and 'Reset'. A red arrow points to the 'Make Active' button.

Under the REPORTS feature, click on Student report, then fill in the information in the form accordingly and click "Save."

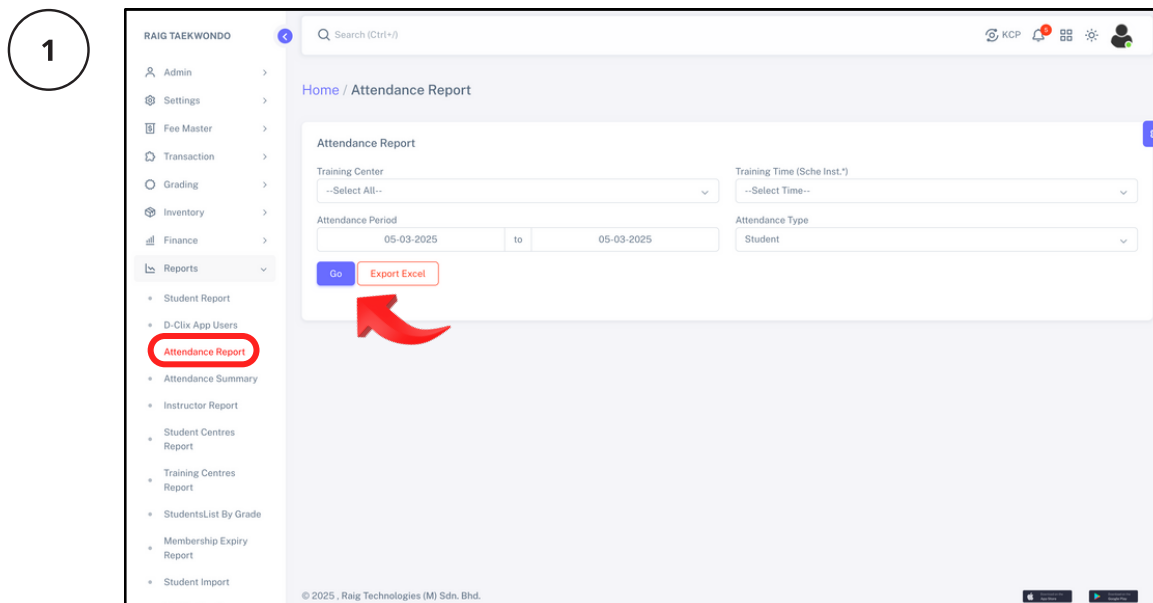
Di bawah ciri REPORTS, klik Student Report, kemudian isi maklumat dalam borang dengan sewajarnya dan klik "Simpan."

REPORTS LAPORAN

Attendance reports

Attendance Reports feature under Transactions allows administrators and instructors to generate and review attendance records of students. It provides insights into attendance trends, absences, and participation rates, ensuring accurate tracking and effective management of student attendance.

Attendance Reports di bawah Transactions membolehkan pentadbir dan jurulatih menjana serta menyemak rekod kehadiran pelajar. Ia memberikan maklumat mengenai corak kehadiran, ketidakhadiran, dan kadar penyertaan, memastikan pemantauan yang tepat serta pengurusan kehadiran yang berkesan.



Under the REPORTS feature, click on Attendance report, then fill in the information in the form accordingly and click "Save."

Di bawah ciri REPORTS, klik Attendance Report, kemudian isi maklumat dalam borang dengan sewajarnya dan klik "Simpan."

FINANCE KEWANGAN

Outstanding report

Outstanding Reports feature under Transactions allows administrators to track and review unpaid fees or pending transactions. It helps in monitoring outstanding payments, ensuring timely collections, and maintaining accurate financial records.

Outstanding Reports di bawah Transactions membolehkan pentadbir menjejak dan menyemak yuran tertunggak atau transaksi yang belum selesai. Ia membantu dalam memantau pembayaran yang belum dijelaskan, memastikan kutipan tepat pada masanya, dan mengekalkan rekod kewangan yang tepat.

1

RAIG TAEKWONDO

Search (Ctrl+F)

KCP

Pending invoice list

Outstanding Invoice Report

Training Centre: --Select All--

School/ Student Center: --Select All--

Invoice Period: 01-01-2023 to 05-03-2025

Invoice Type: --Select All--

Student Name:

ICNo / Passport No:

QR Code:

Invoice Status: Pending

Get Report Export Excel

A. Cancel Pending Invoice
(Invoice can't be generated again)

B. Delete Pending Invoice
(Invoice can be generated again)

C. Undo Cancelled/Archive Invoice(s)
(Cancelled / Archive invoice make pending)

Under the FINANCE feature, click on Outstanding report, then fill in the information in the form accordingly and click "Save."

Di bawah ciri REPORTS, klik Outstanding report, kemudian isi maklumat dalam borang dengan sewajarnya dan klik "Simpan."

THANK YOU
TERIMA KASIH

Training Centre Master

Training Centre Master Module allows administrators to manage training center details, including professional institutes, skill hubs, or gyms. It is essential for organizing and tracking training-related information efficiently.

Modul Pusat Latihan Master membolehkan pentadbir mengurus maklumat pusat latihan seperti institusi profesional, pusat kemahiran, atau gim. Ia penting untuk mengatur dan menjejaki maklumat latihan dengan berkesan.

1

SNO	TRAINING CENTER	SHORT ID	CLASSES	STUDENTS (CLASS1)	STUDENTS (CLASS2)	STUDENTS (CLASS3)	CLASS ASSIGNED	CLASS NOT ASSIGNED	EXAM CENTRES ASSIGNED	ADVANCED TRAINING	ACTION
1	Kelab Golf Negara Subang	KGNS	3	13	0	0	13	0	13	1	
2	Kelana Business Centre	kbc	4	11	9	9	11	0	11	0	
3	KURSUS BIOMEKANIK MEMANAH	biomeka	1	0	0	0	0	0	0	0	
4	Masjid Tengku Kelana Jaya	MTKJ	1	2	0	0	2	0	2	1	
5	Tadika Tunas	TT	1	0	0	0	0	0	0	0	

Go to the Student Centre/School feature and click the "Create" button to add new entries. Pergi ke Student Centre/School dan klik butang "Create" untuk menambah entri baharu.

2

Centre Short ID: Max length 5

Centre Name:

Address1:

Address2:

Address3:

State:

City:

PostCode:

FaxNo:

Email:

Status:

Centre Unique Id:

☐ Allow students to scan multiple time for same class same day (Attendance)

☐ Allow students to scan Anyday and Anytime (Attendance)

☐ Hide this training centre in online registration form. (public can't view)

Fill in the information in the form according to your student centre particulars requirements and click "Save."

Isikan maklumat dalam borang berkaitan dengan pusat pelajar anda dan klik "Save".

Training Centre Master

Training Centre Master Module allows administrators to manage training center details, including professional institutes, skill hubs, or gyms. It is essential for organizing and tracking training-related information efficiently.

Modul Pusat Latihan Master membolehkan pentadbir mengurus maklumat pusat latihan seperti institusi profesional, pusat kemahiran, atau gim. Ia penting untuk mengatur dan menjejaki maklumat latihan dengan berkesan.

3

SNO	TRAINING CENTER	SHORT ID	CLASSES	STUDENTS (CLASS1)	STUDENTS (CLASS2)	STUDENTS (CLASS3)	CLASS ASSIGNED	CLASS NOTASSIGNED	EXAM CENTRES ASSIGNED	ADVANCED TRAINING	ACTION
1	Kelab Golf Negara Subang	KGNS	3	13	0	0	13	0	13	1	
2	Kelana Business Centre	kbc	4	11	9	9	11	0	11	0	
3	KURSUS BIOMEKANIK MEMANAH	biomeka	1	0	0	0	0	0	0	0	
4	Masjid Tengku Kelana Jaya	MTKJ	1	2	0	0	2	0	2	1	
5	Tadika Tunas	TT	1	0	0	0	0	0	0	0	

Go to the Student Centre/School feature and click the "Create" button to add new entries. Pergi ke Student Centre/School dan klik butang "Create" untuk menambah entri baharu.

4

Centre Short ID: Max length 5

Centre Name:

Address1:

Address2:

Address3:

State:

City:

PostCode:

FaxNo:

Email:

Status:

Centre Unique Id:

☐ Allow students to scan multiple time for same class same day (Attendance)

☐ Allow students to scan Anyday and Anytime (Attendance)

☐ Hide this training centre in online registration form. (public can't view)

Fill in the information in the form according to your student centre particulars requirements and click "Save."

Isikan maklumat dalam borang berkaitan dengan pusat pelajar anda dan klik "Save".



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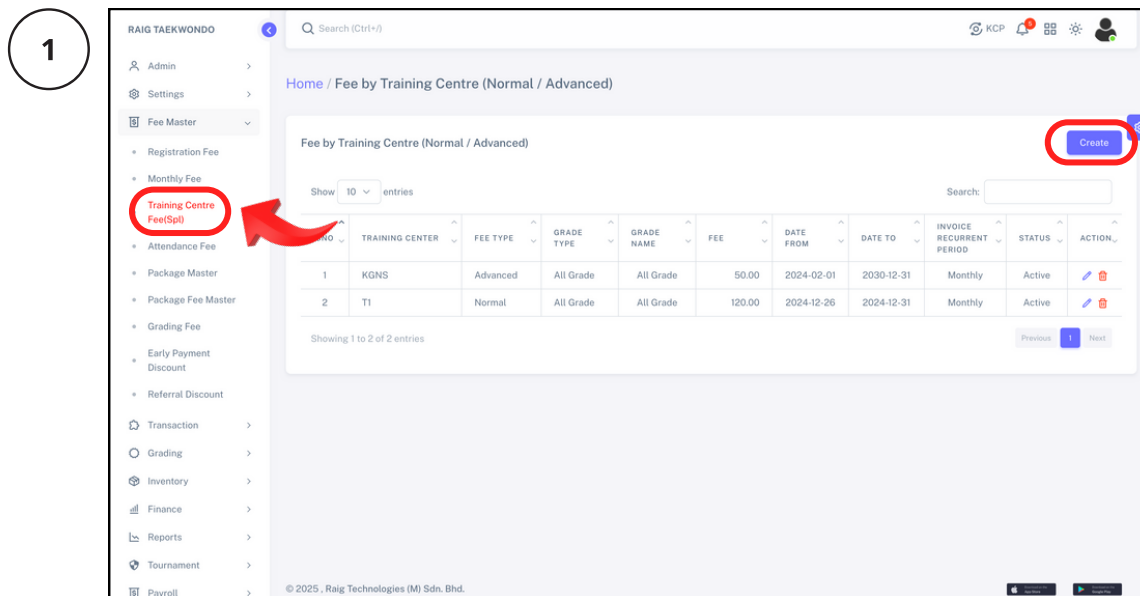
Support and Feedback

For support, contact our customer service at wecare@raigtech.com or visit our website at www.d-clix.com

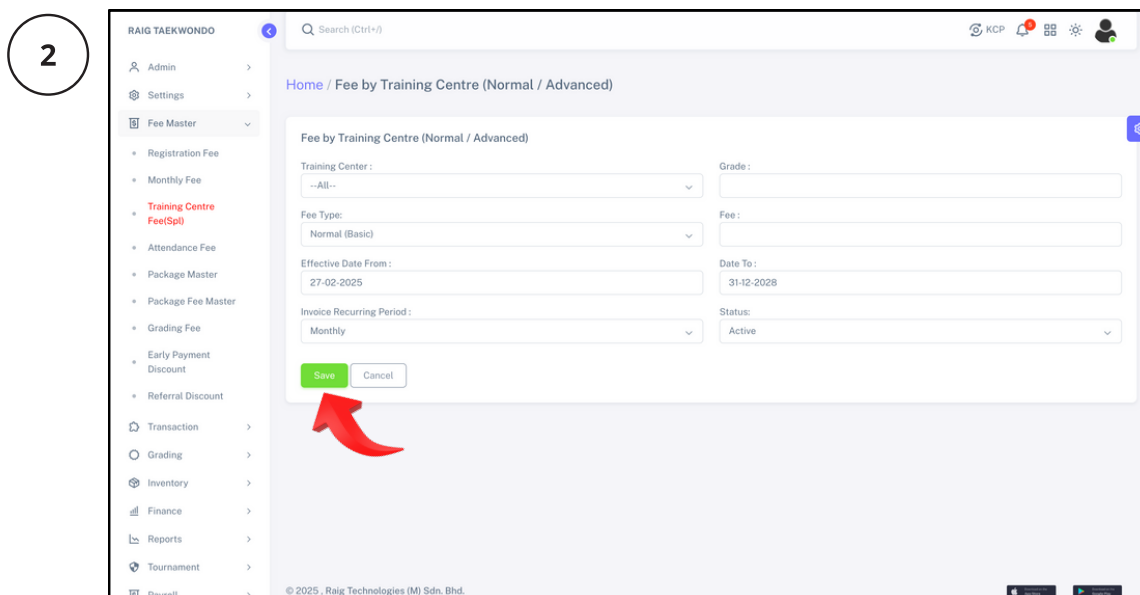
TRAINING CENTRE FEE

A training center fee refers to the amount charged by a training institution or center for providing specific courses, skills development, or professional training. This fee can vary based on factors like the type of training, duration, coaching, facilities, and resources provided.

Training Centre Fee merujuk kepada jumlah yang dikenakan oleh institusi atau pusat latihan untuk menyediakan kursus khusus, pembangunan kemahiran, atau latihan profesional. Yuran ini boleh berbeza bergantung kepada faktor seperti jenis latihan, tempoh, bimbingan, kemudahan, dan sumber yang disediakan



Go to the Training Centre Fee feature and click the "Create" button to add new entries.
Pergi ke Training Centre Fee dan klik butang "Create" untuk menambah entri baharu



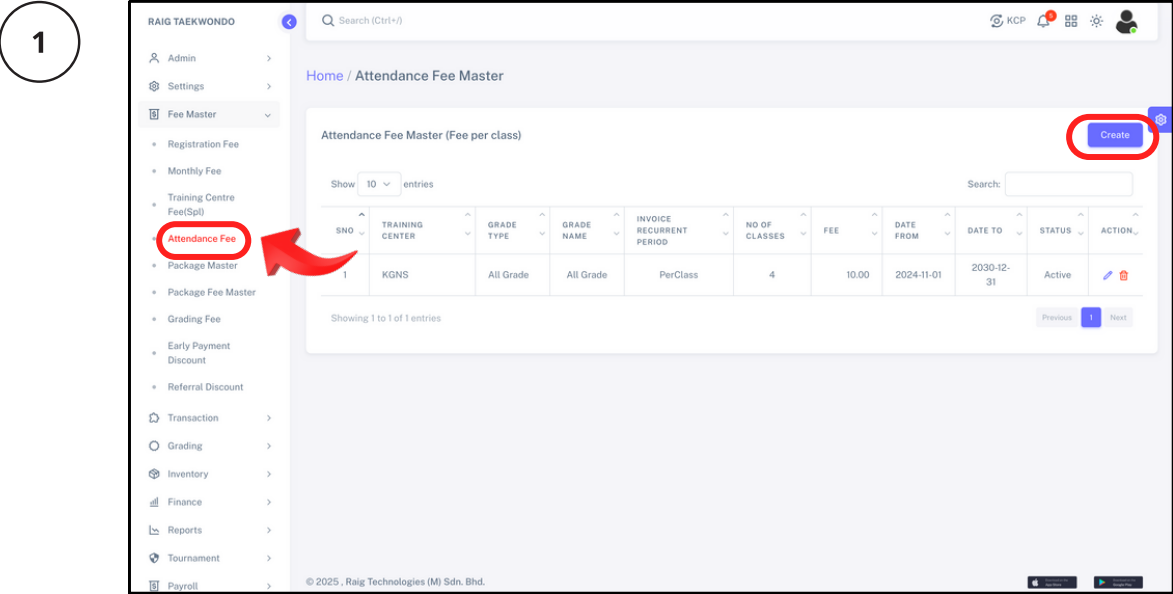
Fill in the information in the form according to your training centre fee details and click "Save."

Isikan maklumat dalam borang mengikut butiran yuran pusat latihan anda dan klik "Save".

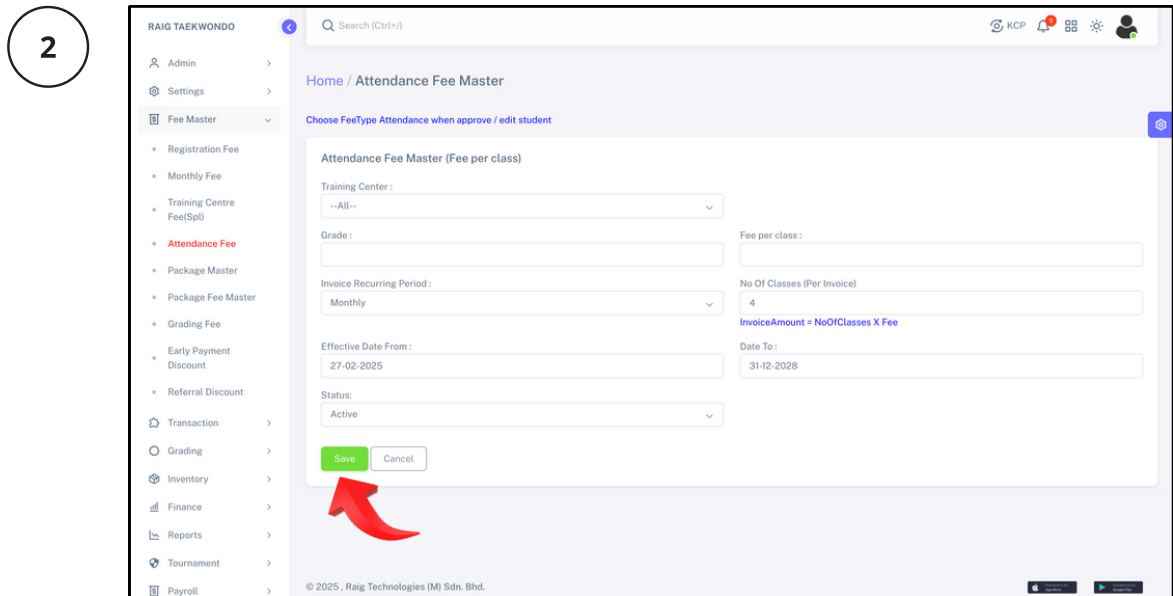
ATTENDANCE FEE

An attendance fee is a charge paid to participate in or attend the club and classes. It's usually a one-time payment or a fee for every session attended. This payment is different from monthly payments and registration fees.

Attendance Fee adalah caj yang dibayar untuk menyertai atau menghadiri kelab dan kelas. Ia biasanya adalah bayaran sekali sahaja atau yuran untuk setiap sesi yang dihadiri. Bayaran ini berbeza daripada bayaran bulanan dan yuran pendaftaran.



Go to the Attendance Fee feature and click the "Create" button to add new entries.
Pergi ke Attendance Fee dan klik butang "Create" untuk menambah entri baharu



Fill in the information in the form according to your Attendance Fee per class details and click "Save."

Isikan maklumat dalam borang mengikut butiran Yuran Kehadiran setiap kelas dan klik "Save"

For each student attendance scan, an invoice will be issued according to the settings that have been defined in the form.

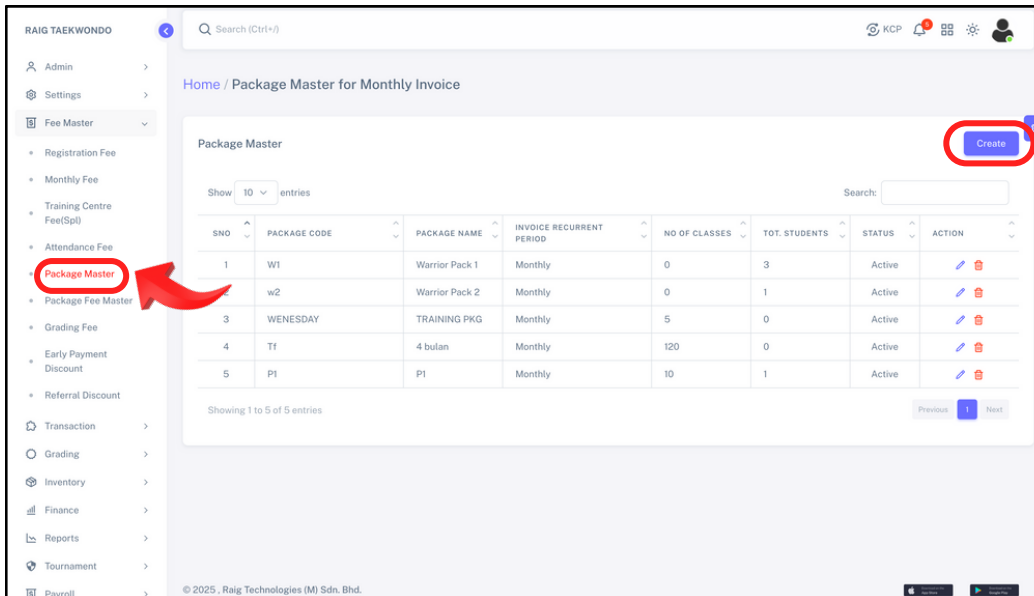
Setiap imbasan kehadiran pelajar, invois akan dikeluarkan mengikut tetapan yang telah ditetapkan dalam borang.

PACKAGE MASTER

A package master typically refers to a comprehensive payment for an all-inclusive or bundled set of services or training programs offered at a master or advanced level. It often provides a cost-effective option compared to paying for each component individually.

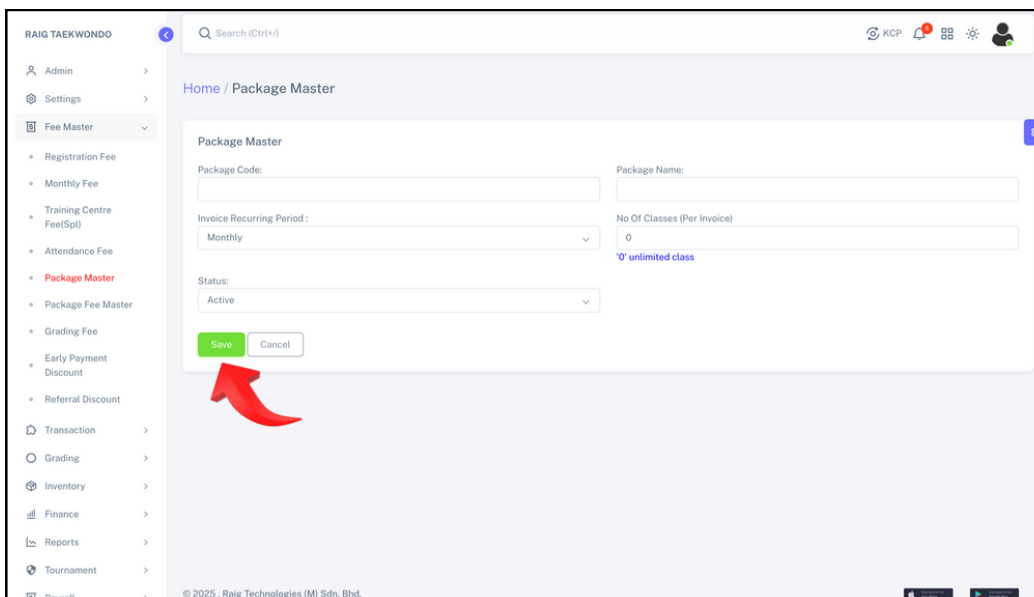
Package master biasanya merujuk kepada bayaran menyeluruh untuk set perkhidmatan atau program latihan yang serba lengkap atau digabungkan yang ditawarkan pada tahap master atau lanjutan. Ia sering menyediakan pilihan yang lebih menjimatkan berbanding dengan membayar untuk setiap komponen secara berasingan.

1



Go to the Package Master feature and click the "Create" button to add new entries.
Pergi ke Package Master dan klik butang "Create" untuk menambah entri baharu.

2



Fill in the package name or category in the form according to your package details and click "Save."

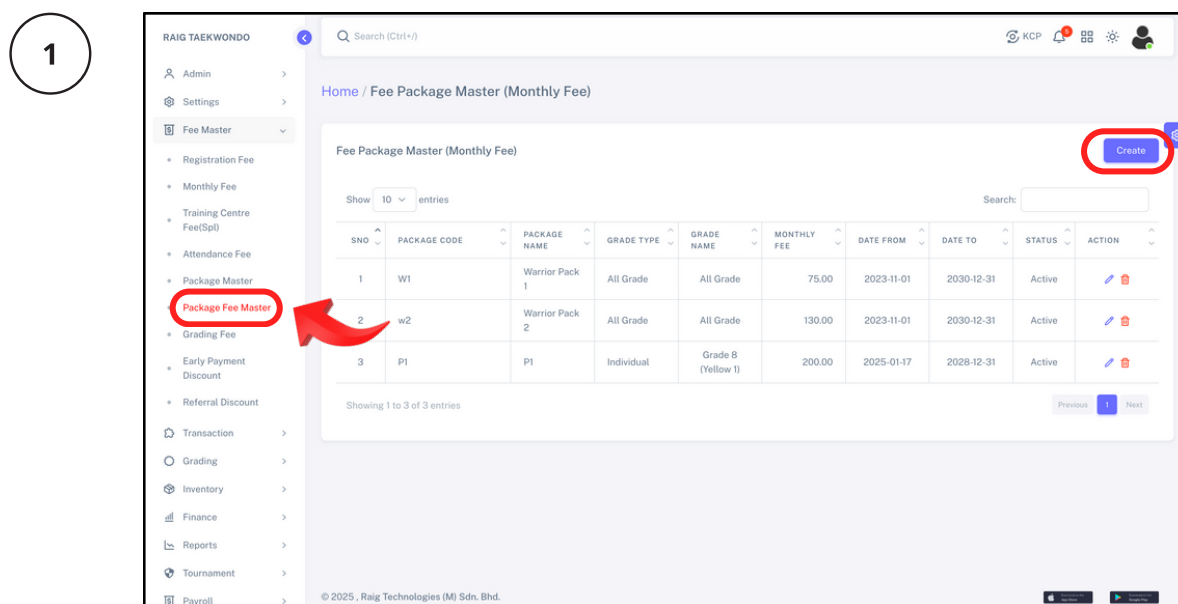
Isikan nama atau kategori pakej dalam borang mengikut butiran pakej anda dan klik "Save"

This section is for creating the name or category of the packages available from you.
Bahagian ini adalah untuk mencipta nama atau kategori pakej yang tersedia daripada anda

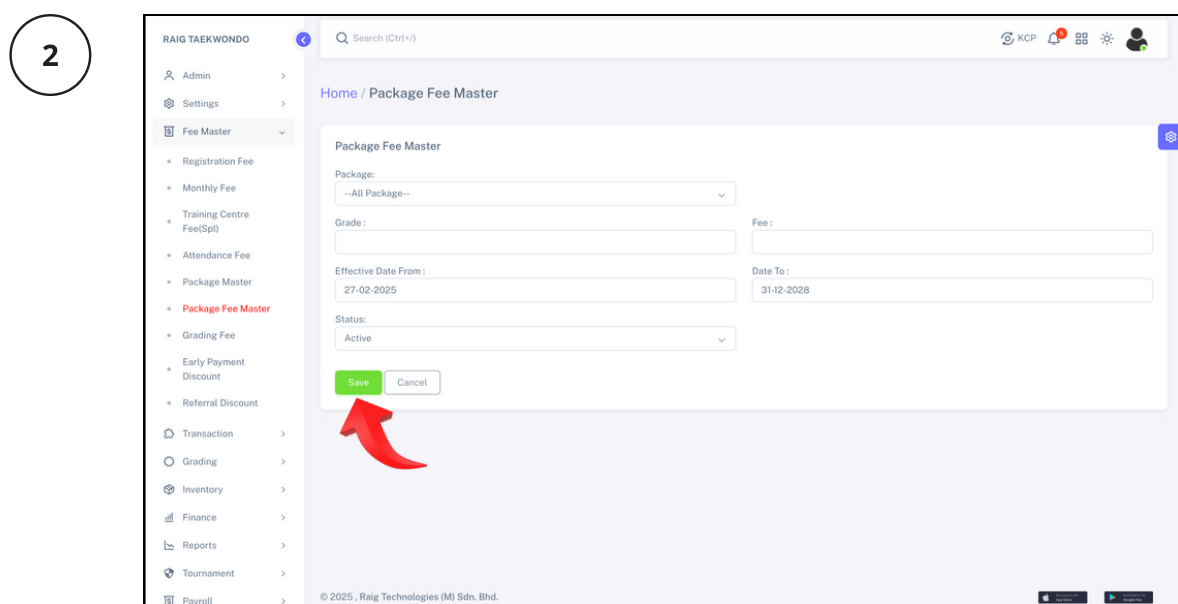
PACKAGE FEE MASTER

A Package Fee Master refers to the total cost or comprehensive charge for an all-inclusive service package, typically offered by a training center, institution, club, or classes. This fee consolidates all the associated services, materials, or benefits into one payment, providing a streamlined option for participants or clients.

Package fee Master merujuk kepada jumlah kos atau caj menyeluruh untuk pakej perkhidmatan serba lengkap, yang biasanya ditawarkan oleh pusat latihan, institusi, kelab, atau kelas. Yuran ini menggabungkan semua perkhidmatan, bahan, atau faedah yang berkaitan ke dalam satu bayaran, menyediakan pilihan yang lebih mudah untuk peserta atau pelanggan



Go to the Package Fee Master feature and click the "Create" button to add new entries. Pergi ke Package Fee Master dan klik butang "Create" untuk menambah entri baharu.



Fill in the information in the form according to your package and the fee details and click "Save."

Isikan maklumat dalam borang mengikut pakej dan butiran yuran anda dan klik "Save"

SESSION MASTER

Session Master feature typically refers to a functionality or role designed to manage and oversee specific training sessions or classes. The "Session Master" is a designated instructor, trainer, or administrator responsible for conducting or supervising a particular martial arts session. It might also refer to a feature in the system that allows for detailed session management.

Session Master biasanya merujuk kepada fungsi atau peranan yang direka untuk mengurus dan mengawasi sesi latihan atau kelas tertentu. "Session Master" adalah pengajar, jurulatih, atau pentadbir yang dilantik bertanggungjawab untuk menjalankan atau mengawasi sesi seni mempertahankan diri tertentu. Ia juga mungkin merujuk kepada ciri dalam sistem yang membolehkan pengurusan sesi secara terperinci

1

RAIG TAEKWONDO

Search (Ctrl+F)

Home / Session Master

Session Master

Show 10 entries

Search:

SNO	BRANCH	SESS. NAME	SESS. FESS RM	REGIST. RM	RENEWAL RM	MATERIAL RM	DURATION (MONTHS)	NOOF CLASS	FREE CLASS	EXTRA CLASS RM	EFFEC. FROM	EFFEC. TO	ST.
1	KCP	SUKMA 2024	1000.00	200.00	.00	.00	3	25	5	50.00	01-01-2024	31-12-2025	Av

Showing 1 to 1 of 1 entries

Previous 1 Next

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Under the SETTINGS feature, click on Session Master and then click "Create" to add new entries.

Di bawah SETTINGS, klik pada Session Master dan kemudian klik "Cipta" untuk menambah entri baharu

2

RAIG TAEKWONDO

Search (Ctrl+F)

Home / Session Master

Add/Edit Session Details

Branch :

Session Name

Session Duration (in Month)

No of Classes per session

Free Classes per session

Charges for additional class RM

Registration Fee (One time) RM

Yearly Renewal Fee RM:

Material Charges (One time) RM

Session Fee RM

Other Charges (One time) RM

Other Charges (Every Session) RM

Enable attendance count for Payment ☐ Yes

Session period auto adjust from payment/class due ☐ Yes

Auto email alert to student on payment/session due ☐ Yes

Effective From/To Date : to

Status :

Fill in the information in the form according to your session and fee details and click "Save."
Isikan maklumat dalam borang mengikut butiran sesi dan yuran anda dan klik "Save"